



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

January 22, 2014

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Bologoff called the meeting to order at 6:00 p.m.

ROLL CALL

Commissioners present: Bologoff, Cutler (left at 6:25 p.m.), Dunn (arrived at 6:49 p.m.),
Fryer, Lentz and Marmion

Staff present: Deputy City Manager/Administrative Services Director
Schillinger, Recreation Supervisor Beaty and Recording Secretary
Carpenter

ADOPTION OF AGENDA

Commissioner Marmion moved, seconded by Commissioner Lentz, to approve the January 22, 2014 Agenda as presented. The motion carried 5-0.

APPROVAL OF MINUTES

December 4, 2013

Commissioner Marmion asked that the following be added on page 4 under Festival of Lights – evaluate: “Commissioner Marmion commented there were problems with the sound and there needs to be a change next year.”

Commissioner Marmion moved, seconded by Commissioner Cutler, to approve the December 4, 2013 Minutes as amended. The motion carried 4-0-1.

CITIZEN COMMUNICATIONS

Brad Block from the Candlestick Preservation Association distributed a document (Public Comments on the Draft Environmental Impact Report and Other Public Planning Processes) prepared by the Candlestick Preservation Association. He stated that he is seeking cooperation between the Candlestick Preservation Association and the Brisbane Parks and Recreation Commission.

CITIZEN COMMUNICATIONS (cont.)

The Commission reviewed the document with Mr. Block, with emphasizes on the potential impact on Windsurfing.

Director Schillinger responded that comments to the DEIR are due this Friday (January 24th) and he stated that he imagines they (Candlestick Preservation Association) will turn in their comments through the draft EIR, which will be included as part of the final draft.

Tony Gheno, Brisbane resident, asked for funds from the City for materials to improve Lipman Field (for Brisbane youth baseball). He said that several of the parents have volunteered to do the work and all they are asking for is funds for the materials.

Director Schillinger noted that Lipman Field Improvements is on the City's Capital Projects List. He stated, if there are volunteers that would like to work on the field, the best way to approach this is to put together what their needs are, what they are looking for from the City and to talk to the City Engineer/Public Works Director (Randy Breault) to see what the City can provide. It would then come back to a future Parks and Recreation Commission Meeting for recommendation to the City Council.

Tony Gheno responded that baseball season is coming up soon and he is hoping that something could be done quickly, without a lot of process.

Gary Lorentzen, Brisbane resident, added that someone has a tractor (for dragging the field) and is ready to go. He said they would get the numbers together quickly and hopefully move on this project.

Commissioner Marmion mentioned that they need to also check with the Brisbane School District since the field is their property.

Director Schillinger stated that if they put together a plan and work with the Public Works Director, there might not be a need to come back to the Parks and Recreation Commission. If this project cannot be done within the current budget, it would have to come back to the Commission for recommendation to the City Council.

Commissioner Marmion read an anonymous email from a citizen that would like something on record, for those involved with purchasing trees for Brisbane, to not choose any deciduous trees that shed leaves, particularly in the area around the Community Pool. Only choose something that is evergreen throughout the year.

OLD BUSINESS

Community Pool – fees

Recreation Supervisor Beaty presented a revised staff proposal changing the fee schedule for swim passes so that it is more consistent in the rate structures and discounts that are offered to different customer types. He also proposes dropping the AM surcharge rates.

The Commission discussed the proposal and asked clarifying questions.

Commissioner Dunn asked about extending discounts to people with disabilities at any age.

Director Schillinger suggesting bringing back the issue of “people with disabilities” to a future meeting, for further discussion.

Commissioner Lentz moved, seconded by Commissioner Fryer, to bring to City Council recommendation to restructure the pool fees structure to provide better balance between resident and non-residents fees. The motion carried 5-1.

Commissioner Marmion clarified that she agrees to delete the AM surcharges, but that she would like to keep the current pass prices, which were just approved in August.

NEW BUSINESS

None.

REPORTS

Chairperson

None.

Subcommittees

Subcommittee Meetings – reports

Public Art

Commissioner Fryer reported that the Public Art Ordinance draft went before the City Council last Monday. He said the City Council was supportive of the ordinance, which is now going to the Planning Commission for their consideration.

Teen Services

Director Schillinger reported that the subcommittee discussed providing teen services. He said that a sign was posted asking for instructors. He added that staff is working with Lipman School

Teen Services (cont.)

and the library to provide support for after school programs. He also stated that the subject of high school age youth issues was discussed.

Sustainability

Commissioner Dunn reported that the Sustainability Subcommittee is very interested in what is Public Art.

Commissioner Fryer responded that the big questions, such as what is Public Art, would be addressed in the second part of the discussion; developing a resolution.

Setting Subcommittee Meetings

Director Schillinger recommends postponing the Goals Workshop until after the City Council appoints the new commissioners. He stated that staff is putting together informational documents for the workshop.

The Commission discussed which subcommittees should meet next month.

Commissioners

Commissioner Dunn mentioned the Lions Club Crab Dinner on February 22 at Mission Blue Center. She also requested input from the other commissioners for the February 28 TAP Meeting.

Commissioner Marmion mentioned that the aluminum benches, at Brisbane Elementary School Field, need to be replaced.

Staff

Programs Report

Recording Secretary Carpenter reported on current recreational program activities. She also announced her retirement date.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next P&R Commission Meeting.

ADJOURNMENT

Commissioner Marmion moved, seconded by Commissioner Fryer, that the meeting be adjourned. The motion carried 5-0 and the meeting adjourned at 7:33 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.