



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

February 26, 2014

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Bologoff called the meeting to order at 6:01 p.m.

ROLL CALL

Commissioners present: Bologoff, Cutler (arrived at 6:17 p.m.), Dunn, Fryer, Lentz (arrived at 6:05 p.m.) and Marmion

Staff present: Deputy City Manager/Administrative Services Director
Schillinger, Recreation Supervisor Beaty and Recording Secretary
Carpenter

ADOPTION OF AGENDA

Commissioner Marmion moved, seconded by Commissioner Fryer, to approve the February 26, 2014 Agenda as presented. The motion carried 4-0.

APPROVAL OF MINUTES

January 22, 2014

Commissioner Marmion moved, seconded by Commissioner Fryer, to approve the January 22, 2014 Minutes as written. The motion carried 4-0.

CITIZEN COMMUNICATIONS

None.

OLD BUSINESS

Therapeutic Discounts for Parks & Recreation Programs

Director Schillinger stated that he discussed offering therapeutic discounts for recreation programs with the city attorney who identified challenges such as how to verify who needs these discounts, would there be time limits on the discounts, and how to store this information.

Therapeutic Discounts for Parks & Recreation Programs (cont.)

The Commission further discussed with staff possible therapeutic uses at the Community Pool and possible other programs that could be used for these purposes.

Commissioner Fryer suggested further study at the subcommittee level.

Commissioner Dunn stated that the City's commitment to provide therapeutic use of the pool is a good goal.

NEW BUSINESS

Lipman Student Survey – review

Recreation Supervisor Beaty discussed with the Commission the results of a survey, recommended by the Teen Services Subcommittee, which was completed by Lipman students.

The Commission reviewed the survey, and discussed student's comments on programming and facilities.

Chairperson Bologoff suggested distributing the survey results back to the participants.

Year in Review

The Commission reviewed a document prepared by staff that covered Parks and Recreation programming participation and facility usage, for the calendar year 2013.

REPORTS

Chairperson

None.

Subcommittees

Subcommittee Meetings – reports

Concerts in the Park

Commissioner Fryer stated that the Concerts in the Park Subcommittee met and reviewed the previous season's successes of adding the Farmer's Market and food trucks, as well as adding a local bands night to the concert series. He also commented on the success of adding the band "Foreverland" and explained that the subcommittee would like to bring that band back and add one more band, with that type of regional draw, to this year's concert series.

Concerts in the Park (cont.)

Recreation Supervisor Beaty added that this year the concerts are scheduled for the five Friday nights in August.

Programs

Commissioner Lentz stated that the Programs Subcommittee met and that she found the cities comparison report, which compared Brisbane's program offerings with other similar cities, to be very useful.

She said they also talked about how to entice Brisbane instructors to teach in town and to look at the instructor pay structure. She also mentioned the partnership with the library.

Director Schillinger went over the current instructor's payment process.

Commissioners Fryer and Lentz expressed concerns of what happens to surplus funds that go back to the general fund. Director Schillinger responded by explaining full cost accounting (budget).

Setting Subcommittee Meetings

The Commission discussed which subcommittees should meet next month.

Commissioners

The Commission thanked Commissioners Fryer and Cutler for all their service.

Staff

Programs Report

Director Schillinger mentioned that programs were reported on earlier under "Year in Review".

Community Park Tree Planting

Director Schillinger reported on the trees recently planted in the Community Park.

Commissioner Marmion suggested putting in benches around the Magnolia trees to protect them.

Community Center Park

Commissioner Lentz reported that the Community Center garden has been planted and that new tables and umbrellas have already been put in place.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next P&R Commission Meeting.

ADJOURNMENT

Commissioner Marmion moved, seconded by Commissioner Cutler, that the meeting be adjourned. The motion carried 6-0 and the meeting adjourned at 7:13 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.