



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

May 18, 2011

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Hart called the meeting to order at 6:02 p.m.

ROLL CALL

Commissioners present: Almeida, Bologoff, De La Torre, Hart, and Marmion
Staff present: Deputy City Manager/Administrative Services Director Schillinger
and Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the May 18, 2011 agenda as proposed. The motion carried 5-0.

APPROVAL OF MINUTES

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the April 20, 2011 minutes as written. The motion carried 3-0.

CITIZEN COMMUNICATIONS

None.

STAFF PRESENTATION: Recreation Supervisor Russ Carmick, youth, adult & senior programs and special events

Recreation Supervisor Carmick reported on the current offerings and the participation of the Brisbane Parks and Recreation youth, adult and senior programs. He stated that due to lack of available space, the department is unable expand its current youth programs. The Commission asked clarifying questions regarding these programs.

Supervisor Carmick also recapped his involvement with special events.

OLD BUSINESS

Quarry Road Signage – update

Director Schillinger showed the Commission one of the finished Quarry Road Signs. He mentioned that Lisa Pontecorvo would be contacting the subcommittee to set-up a time to walk the trail and look at possible locations for the signs.

City Council Meeting – update

Director Schillinger commented on two City Council Meeting items: 1) the name of this Commission was officially changed to ‘Parks and Recreation Commission’ and 2) June 27 was selected as the date for the City Council / Parks and Recreation Commission joint meeting. The meeting will be held in the Community Meeting Room at City Hall.

Chairperson Hart informed the Commission/staff that he would not be able to attend a meeting on June 27. Director Schillinger will ask the City Council to consider alternative dates.

NEW BUSINESS

Star Awards / Volunteer of the Year – discuss future

Commissioner Bologoff reported that the subcommittee discussed eliminating the Star Awards event and recommending to City Council a proclamation for volunteerism at one of their meetings. The subcommittee would like to continue recognizing a Volunteer of the Year, which could be announced at the same City Council Meeting, as well as presented during the Day in the Park event.

The Commission approved the subcommittee’s recommendations.

REPORTS

Chairperson

Chairperson Hart would like the Commission to consider ideas for promoting volunteerism in the City.

Subcommittees

Day in the Park

Commissioner Bologoff reported that the Day in the Park Subcommittee met to start discussing plans for this year’s event, adding that they would like to present the Volunteer of the Year during the event.

Day in the Park (cont.)

Commissioner Almeida added that the subcommittee would like to incorporate more activities for “older” kids, such as a basketball tournament and sack races.

Commissioners

None.

Staff

Programs Report

Recording Secretary Carpenter reported on current recreational program activities.

BES Restroom Project – status

Director Schillinger reported that the BES restroom would be installed sometime after the end of the school year.

Lipman Tennis Courts Hillside – status

Director Schillinger reported that the construction is underway on the Lipman hillside and that the tennis courts are closed during the work.

Community Park Play Equipment / Seton Medical Foundation “Get Healthy” Funds – update

Director Schillinger reported that the City Manager proposed to City Council three projects to be considered for the Seton Medical Foundation Funds: 1) Community Park play equipment 2) upgrade to the Skate Park, and 3) an obesity prevention program at Lipman. The estimate of all three projects is \$250,000; however, only \$190,000 remains in the fund. He added that staff is currently looking at additional funding sources.

Streets Alive – evaluation

Commissioner Bologoff commented that Streets Alive was a little slow due to all the activities going on in Brisbane that weekend; however, she was optimistic that this event would grow in the future.

Habitat Restoration Day – evaluation

Director Schillinger reported that in spite of the busy weekend, the event was a success, adding that there were 30-40 participants.

Sustainability Committee

Director Schillinger reported that the Sustainability Committee was created by the City Council and is made up of one member each from the Council, Planning Commission, Parks and Recreation Commission (Commissioner Hart), and the Open Space & Ecology Committee. He added that the Committee's goal is to try to find a definition for sustainability for the Baylands project.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the June 15, 2011 Parks and Recreation Commission meeting agenda.

ADJOURNMENT

There being no further business, Commissioner Bologoff moved, seconded by Commissioner Almeida that the meeting be adjourned. The motion carried unanimously and the meeting adjourned at 7:06 p.m.