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**Brisbane Parks and Recreation Commission Action Minutes**

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**REGULAR MEETING**

**August 28, 2013**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Chair Bologoff called the meeting to order at 6:00 p.m.

**ROLL CALL**

Commissioners present: Bologoff, Dunn, Fryer, Lentz and Marmion  
Commissioners absent: Cutler  
Staff present: Deputy City Manager/Administrative Services Director Schillinger  
and Recording Secretary Carpenter

**ADOPTION OF AGENDA**

Commissioner Marmion moved, seconded by Commissioner Fryer, to approve the August 28, 2013 Agenda as presented. The motion carried 5-0.

**APPROVAL OF MINUTES**

**July 24, 2013**

Commissioner Marmion moved, seconded by Commissioner Lentz, to approve the July 24, 2013 Minutes as written. The motion carried 5-0.

**CITIZEN COMMUNICATIONS**

Commissioner Lentz recapped an email communication she received from a citizen that feels the skate park project is not the correct use of the Parks and Recreation funds, recommending that perhaps the funds could be used for something like renovation of the Crocker Trail. The Brisbane resident also mentioned that their child had been verbally harassed while walking near the skate park.

**OLD BUSINESS**

### **Public Art**

Director Schillinger reported that the Public Arts Subcommittee provided the city attorney the key points that they wanted included in the ordinance. Once the city attorney is done with the draft, he will return it to the subcommittee who will then bring it to the full commission for review.

Director Schillinger stated that the three key points are: (1) how is art funded? (2) how is art chosen? and (3) what is art? When considering how art is chosen, the subcommittee is looking at a juried committee made up of art experts and community members for a selection process, which will then go to the commission for review.

### **Review Draft EIR**

#### **Chapter 4D – Cultural Resources**

#### **Chapter 4M – Recreational Resources**

Director Schillinger stated that the City Council extended the comment deadline for the draft EIR to November 22, 2013. He asked that the Commission make comments on Chapters 4D and 4M, adding that the comments will be brought back at the next meeting for the commissioner's final review.

The Commission reviewed Chapters 4D and 4M, discussed their areas of concern and support, and submitted comments/changes to these two chapters.

Both Commissioners Fryer and Marmion recognized former Commissioner Cris Hart for all his work and commitment on preserving the roundhouse.

A report summarizing their comments will be presented at the next P&R Commission meeting.

### **NEW BUSINESS**

None.

### **REPORTS**

#### **Chairperson**

None.

#### **Subcommittees**

#### **Subcommittee Meetings – reports**

### Brisbane Derby

Commissioner Marmion reported that derby runs are currently scheduled for September 7 and September 21 at 9:00am on San Francisco Street.

### Volunteer of the Year

Director Schillinger announced that the Volunteer of the Year would be announced at “Day in the Park” and recognized at a City Council Meeting.

Director Schillinger stated that in the future the Parks and Recreation City Council Liaison Committee would like to have a conversation with the Parks and Recreation Commission to discuss the Volunteer of the Year candidate selection. He also mentioned that the Parks and Recreation City Council Liaison Committee would like to attend the Parks and Recreation Commission Meeting in October to discuss projects for the upcoming year.

### **Setting Subcommittee Meetings**

The commission discussed which subcommittees should meet next month.

### Commissioners

#### **Concerts in the Park**

The Commission reviewed two emails from citizens regarding Concerts in the Park. The Commission evaluated the Concerts in the Park series and discussed ideas to consider for next year.

### Staff

#### **Programs Report**

Recording Secretary Carpenter reported on current recreational program activities.

### **COMMISSION MATTERS**

#### Written Communications

None.

#### Commission Calendar

The Commission discussed items for the next P&R Commission Meeting. The Commission decided to cancel the September 25, 2013 scheduled commission meeting.

**ADJOURNMENT**

Commissioner Dunn moved, seconded by Commissioner Fryer, that the meeting be adjourned. The motion carried 5-0 and the meeting adjourned at 7:09 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.