

## **OPEN SPACE AND ECOLOGY COMMITTEE**

Minutes

Wednesday February 11, 2015 6:30 PM

Community Meeting Room

Brisbane City Hall

50 Park Place, Brisbane, CA 94005

### **Call to order:**

Chair Ebel called the meeting to order at 6:37 PM.

### **Committee members present:**

Abney, Ebel, Fieldman, Hayuk and Salmon.

### **Committee members absent:**

N/A

### **Staff members present:**

Deputy Director of Public Works Kinser

Management Analyst Muñoz

#### **1. Adoption of the agenda**

- Fieldman would like to report on her meeting with the Sustainability subcommittee, this will be discussed under Chair and Committee member matters.
- Salmon would like to report on items as well under Chair and Committee member matters.
- Agenda approved with additions.

#### **2. Oral communications**

- N/A

#### **3. Approval of the minutes**

- Minutes approved.

#### **4. Chair and committee member matters**

- Native plant sale from 9am-12pm, Saturday the 21<sup>st</sup> at the Mission Blue Nursery. Mountainwatch.org for directions or information.
- Salmon: Attended the Technical Advisory Committee for the San Bruno Mountain Habitat Conservation Plan. Salmon requests the approval to represent OSEC at these meetings to gain access to documents and regularly attend meetings. Salmon will report to OSEC after each quarterly TAC meeting. OSEC members have no issue with Salmon being a representative. Staff will look into making this official.

- Salmon would like to alter the Community Park rental agreement to protect the trees. Alternatively there could be a permanent piñata pole installed in the park.
- Salmon said previous member Sean Sweeney suggested planting a new Christmas tree, southeast of the current tree. The current tree is declining in health and possibly will not live much longer.
- Hayuk asks if there are records of people causing damage to trees. Salmon believes there are records kept in Public Works documents.
- Abney believes that the old Christmas tree was donated from the Brisbane's Lions Club. Abney will check to see if they can donate a second tree.
- Salmon will ask Sean Sweeney for Christmas tree species recommendations.
- Alteration of the tree rental agreement was proposed from OSEC last year. The Parks and Recreation Commission did not agree with the proposed changes at the time. Staff will look into altering the agreement to protect young trees.
  
- Fieldman has been serving on the Sustainability subcommittee, which has been charged with writing a Sustainability Plan for the Baylands.
- Fieldman suggests having a joint meeting for review of the document.
- Staff to coordinate a meeting for review in March.
- Salmon asked if OSEC will get a copy to review ahead of time. Fieldman said they would.
- The consultant will need to make alterations to the document before sending out for review.
  
- Science Fair updates from Ebel:
- Ebel attended the Lipman Science Fair, judged ecology projects and handed out awards.
- Specific winners will be sent out via email.
- Ebel would like another OSEC member to judge next year, due to her son's participation in the fair.
  
- Ebel updated OSEC members on the library shelf:
- It is not guaranteed that personal items will make it back to the library.
- Other items can be borrowed from other county libraries.
- Ebel would like ideas from each member, to be emailed to Muñoz.
- The library is willing to have a separate ticket system for personal items, but to avoid that members should look at interlibrary sources first.
- Ebel would like City funds to supplement what items the county has.
- Fieldman suggested highlighting specific author's collections.
  
- Ebel applied for San Mateo County Green Business certification, and received a reply stating that Brisbane was not a participant in the certification program. Ebel would like to know why not. Kinser said this may be a measure for the Environmental Action Plan. Staff will look into how to join.

## **5. Environmental Action Plan update and subcommittee update**

- Fieldman gave the update. So far, there have been a number of measures considered and is working on content for the plan.
- Kinser added the most recent draft of measures was edited. Soon, draft measures will be shown to the council liaisons.
- After measures are adopted, they will be fleshed out to be added to the plan.
  - a. Environmental procurement policy implementation
- Ebel would like to implement an environmental procurement policy alongside development of the Environmental Action Plan. Fieldman feels if it is included in the Environmental Action Plan, implementation can wait.
- Currently Brisbane does not have a policy in place.

## **6. Earth Day and Habitat Restoration Day updates**

- Muñoz and Salmon met with San Bruno Mountain Watch, Parks and Recreation Commission representatives, and Peter Steihler.
- Two dates were determined for Earth Day and Habitat Restoration Day. San Mateo Lane- Kings Road site will be on April 25<sup>th</sup> for Earth Day from 9am -1pm. Firth Canyon Restoration Day will be on June 27<sup>th</sup> from 9am-1pm.
- There will be one t-shirt for each event with art work from David Schooley. Ebel requested they are organic and unbleached if possible.
- There will be food provided at each event.

## **7. Bike to work day**

- Ebel would like OSEC to be involved this year. Assist with promotion, baked goods, counting, and biking trail map.
- Ebel would like Salmon to provide a map. Brisbane to provide an easel. Ebel will provide markers.

## **8. Subcommittee reports**

- a. Ad hoc subcommittee Brisbane acres lot coverage: Abney and Salmon
  - Salmon reported this is not completed.
- b. PCA subcommittee: Hayuk and Salmon
  - Hayuk gave the update that a map has been created to designate areas for PCA consideration.
  - Salmon would like to meet with other subcommittee members to draft her portions of the application. Kinser suggests grouping areas under what conservation needs they have, and write about the groups.
  - Salmon also worked on the introduction of the application. Salmon will send to staff.
  - Staff will meet with council liaisons for their opinion on the draft map created.
  - The proposed PCA plan will be reviewed and approved by OSEC then by Council.

- c. Residential and commercial site treatments: paved vs permeable vs landscaping:  
Ebel and Fieldman
- Staff is checking the references and will send out to OSEC for a last review and approval.

## **9. Staff updates:**

### Subcommittee recommendations of funds received from Shee Keng land sale

- An OSEC member is asked to join a subcommittee to make recommendations on how the funds acquired from the sale of the land will be spent.
- Salmon mentioned that this land is part of the water shed and yields public access to Dairy Ravine and Devil's Arroyo. Salmon's opinion is the funds should be used to acquire other vacant portions of land.
- A current proposed idea is to develop a trail and biking master plan.
- Hayuk volunteered to be on the subcommittee. The prime directive from the committee is acquisition, preservation and restoration of natural habitat.
- Ebel asked if a portion of the funds should be used to hire a consultant to make sure the habitat is protected before developers arrive on site.
  
- Ebel also asked about litter prevention. Salmon said there is likely a budget for that.
- Fieldman would like to add litter to a future agenda. There has been a lot of dumping on San Bruno Mountain. There is a 'No Dumping' sign that is not upright. Fieldman would like to add more aggressive signing. Kinser said Brisbane has an arrangement with South San Francisco Scavenger to pick up items dumped.
- Fieldman asked if Guadalupe Canyon Road is patrolled. Kinser said staff will pass that on.

### Community Choice Aggregation (CCA)

- Council has approved the release of Brisbane's PG&E load data for use in a feasibility study of implementing CCA.
- Fieldman asked when green power will be available to purchase. Kinser said Sonoma and Marin County has broken ground, so the process should be streamlined, although there is no clear date when CCA will be available.
- Abney asked about Sunshares. Muñoz said Sunshares is led by Foster City; they are tasked with getting buy in from other cities for bulk solar purchase. Brisbane's participation is to get the word out to the community. The program should be rolled out in the summer.

### Title 24 training

- Ebel reported that there were not many participants in the training.

- Outreach was conducted to local contractors, Golden State Lumber, Brisbane Hardware and Supply, Daly City, South San Francisco and was posted on the RICAPS website.
- Ebel got the feedback that the training was superficial.
- Ebel would like to do the more in depth version in 6 months to a year.
- Kinser said she felt the training was informational. Staff attempted to record the training, but experience technical difficulty.
- Slides are posted on the OSEC documents page.

#### Volume II of the Open Space Plan

- Muñoz is working on organizing the digital files to post on the OSEC documents page.

#### 2010 Municipal Greenhouse gas data

- Staff collected data for the 2010 Municipal Greenhouse gas emissions, to be used for the Beacon Award and Environmental Action Plan. The data was submitted to consultants, so far no feedback that changes are needed.
- Fieldman asked if this data is supposed to be updated on a regular interval. Muñoz replied every five years.

#### **10. Adjournment**

- The next OSEC meeting is March 11.
- Fieldman asked if needed, are members willing to meet a second day in March to review the Sustainability plan. Mondays may work best for most members for a second meeting.
- Adjourned at 8:17 PM