

BRISBANE PLANNING COMMISSION  
Action Minutes of December 12, 2013  
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:40 p.m.

ROLL CALL

Present: Commissioners Munir, Reinhardt and Acting Chairperson Cunningham  
Absent: Commissioners Do and Parker  
Staff Present: Community Development Director Swiecki and Senior Planner Johnson

ADOPTION OF AGENDA

Commissioner Reinhardt moved to adopt the agenda. The motion was seconded by Commissioner Munir. The motion carried 3-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Acting Chair Cunningham acknowledged a written communications regarding 8 Thomas Avenue.

NEW BUSINESS

**PUBLIC HEARING:** 515 Tunnel Avenue; Use Permit UP-6-13; Temporary Christmas Tree Storage for Recycling; Brad Drda, Recology Properties, Inc., applicant; Sanitary Fill Company, owner.

Senior Planner Johnson presented the staff report.

The applicant, Brad Drda, addressed the Commission regarding the application and answered the Commission's questions about the use of the trees. There being no other members of the public to address the Commission, Commissioner Munir moved to close the public hearing. Commissioner Reinhardt seconded the motion and it passed 3-0.

Commissioner Munir moved to approve the application and Commissioner Reinhardt seconded. The motion passed 3-0.

**PUBLIC HEARING:** 8 San Diego Court; Design Permit DP-3-13/Grading Permit EX-2-13; Design and Grading Permits for Development of an approximately 3,598 sq. ft. Single-Family Residence and associated Grading of approximately 306 cubic yards, on Parcel "C" of a Three-Lot Subdivision Approved through Density Transfer within the R-BA Brisbane Acres Zoning District; Jim Trotter, applicant; Kieran Woods, owner.

Senior Planner Johnson presented the staff report and answered the Commission's questions regarding the design changes and the history of approvals leading to this application.

The applicant/architect, Jim Trotter addressed the Commission and answered the Commission's questions regarding the design.

Linda Parker, a Brisbane resident and neighbor in the Brisbane Acres spoke in favor of the project and requested a provision be included for repair of potential roadway damage from construction.

There being no other members of the public wishing to speak on the matter, Commissioner Munir moved and Commissioner Reinhardt seconded to close the public hearing. The motion carried 3-0.

After Commission discussion, Commissioner Munir moved to approve the application with a modification to condition "D", to clarify the required County review of a Site Activity Review for compliance with the Habitat Conservation Plan requirements prior to issuance of a grading permit and with the addition of a condition for repair of potential roadway damage, subject to approval by the City Engineer. Commissioner Reinhardt seconded and the motion passed 3-0.

#### ITEMS INITIATED BY STAFF

Director Swiecki provided an update on the Baylands Draft EIR comment period schedule.

#### ITEMS INITIATED BY THE COMMISSION

Commissioner Reinhardt provided an update on the sustainability and green building ordinance subcommittees.

#### ADJOURNMENT

There being no further business, Commissioner Cunningham moved and Commissioner Munir seconded to cancel the meeting of December 26<sup>th</sup> adjourn to the meeting of January 9<sup>th</sup>, 2014. The motion carried 3-0 and the meeting adjourned at 9:07 p.m.

Attest:

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John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).