

BRISBANE PLANNING COMMISSION
Action Minutes of December 1, 2016
Special Meeting

A. CALL TO ORDER

Chairperson Do called the meeting to order at 7:43 p.m.

B. ROLL CALL

Present: Commissioners Anderson, Do, Munir, Parker, and Reinhardt.

Absent: None.

Staff Present: Senior Planner Johnson and Associate Planner Capasso.

C. ADOPTION OF AGENDA

Commissioner Parker moved and Commissioner Munir seconded to adopt the agenda. The motion was approved 5-0.

D. CONSENT CALENDAR

1. APPROVAL OF DRAFT ACTION MINUTES

- i. October 13, 2016 regular meeting
- ii. November 10, 2016 regular meeting

Commissioner Anderson moved and Commissioner Reinhardt seconded to adopt the consent calendar. The motion was approved 5-0.

E. ORAL COMMUNICATIONS (limit to a total of 15 minutes)

There were none.

F. WRITTEN COMMUNICATIONS

Chairperson Do reviewed written communications received, including the newsletter "On Common Ground" and an invitation to the City's annual employee holiday party.

G. NEW BUSINESS

1. **PUBLIC HEARING: 515 Tunnel Avenue; Use Permit UP-9-16;** Temporary Christmas Tree Storage for Recycling from December 19, 2016 through January 31, 2017; Brad Drda, Recology Properties, Inc., applicant; Sanitary Fill Company, owner; APN 005-152-330.

Senior Planner Johnson gave the staff report.

Chairperson Do opened the public hearing.

Brad Drda, applicant, addressed the Commission in support of the application.

Seeing no additional speakers, Commissioner Munir moved and Commissioner Reinhardt seconded to close the public hearing. The motion passed 5-0.

Commissioner Munir moved approval of the application via adoption of Resolution UP-9-16. Commissioner Anderson seconded the motion and it was approved 5-0.

Chairperson Do read the appeals process.

H. ITEMS INITIATED BY STAFF

Senior Planner Johnson announced the City Council had scheduled Planning Commission interviews for the end of January 2017.

I. ITEMS INITIATED BY THE COMMISSION

There were none.

J. CANCELLATION of the Regular Meetings of December 8 and December 22, 2016 and ADJOURNMENT to the Regular Meeting of January 12, 2017 at 7:30 p.m.

Commissioner Anderson moved and Commissioner Munir seconded to adjourn to the regular meeting of January 12, 2017 at 7:30 p.m. The motion passed 5-0 and the meeting adjourned at 7:50 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.