

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of June 8th, 2017
Regular Meeting

A. CALL TO ORDER

Chairperson Munir called the meeting to order at 7:31 p.m.

B. ROLL CALL

Present: Commissioners Anderson, Cunningham, Munir, and Mackin.

Absent: None.

Staff Present: Community Development Director Swiecki, Senior Planner Johnson.

C. ADOPTION OF AGENDA

The Commission adopted the agenda by consensus.

D. CONSENT CALENDAR

1. APPROVAL OF DRAFT ACTION MINUTES

i. May 11, 2017 regular meeting

Commissioner Anderson moved and Commissioner Mackin seconded to approve the consent calendar. The motion was approved 4-0.

E. ORAL COMMUNICATIONS (limit to a total of 15 minutes)

There were none.

F. WRITTEN COMMUNICATIONS

Chairperson Munir acknowledged written communications not on the agenda from the Bay Area Monitor.

G. NEW BUSINESS

1. **PUBLIC HEARING: General Plan Amendment GPA-1-17/Zoning Text and Map Amendment RZ-1-17** to eliminate inconsistencies between the M-1 zoning and the Northwest Bayshore Subarea land use designation and related amendments pertaining to Northwest Bayshore; City of Brisbane, applicant; Various owners; APNs: Various; M-1 Manufacturing and PD-SCRO Planned Development Subregional Commercial/Retail/Office zoning districts; City of Brisbane, applicant; Various owners; APNs: Various; M-1 Manufacturing and PD-SCRO Planned Development Subregional Commercial/Retail/Office Zoning Districts.

Senior Planner Johnson presented the staff report. He and Director Swiecki answered various questions from the Commission regarding density transfer procedures in the R-BA zoning district, documentation of habitat resources, and the 1994 General Plan language for the Northwest Bayshore subarea.

Chairperson Munir opened the public hearing. There were no speakers.

Commissioner Anderson moved and Commissioner Cunningham seconded to close the public hearing. The motion was approved 4-0.

Commissioner Anderson moved to adopt Resolution GPA-1-17/RZ-1-17 recommending approval of the General Plan and Zoning Text amendments to the City Council. Commissioner Cunningham seconded and the motion was approved 4-0.

H. ITEMS INITIATED BY STAFF

Director Swiecki announced a sustainability speaker workshop on the Baylands on June 15, 2017.

I. ITEMS INITIATED BY THE COMMISSION

1. Request for the City Council to hold a workshop with all appointed commissions and committees regarding meeting procedures.

All Commissioners concurred that staff should finalize the letter as drafted for Chairperson Munir's signature to be delivered to the City Council.

2. Proposal to change regular Planning Commission meeting days.

After discussion, the Commission reached a consensus to change regular meetings to the 2nd and 4th Tuesdays of the month, effective the first meeting in August 2017. Director Swiecki indicated staff would bring back a resolution effecting the meeting change at next regular meeting.

J. ADJOURNMENT

Commissioner Cunningham moved and Commissioner Anderson seconded to adjourn to the regular meeting of June 22, 2017 at 7:30 p.m. The motion passed 4-0 and the meeting adjourned at 8:10 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.