

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of October 10, 2017
Regular Meeting

A. CALL TO ORDER

Chairperson Munir called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Anderson, Cunningham, Mackin, Munir

Absent: None.

Staff Present: Community Development Director Swiecki and Associate Planner Capasso.

Chairperson Munir asked for a moment of silence for those impacted by the ongoing fires in the North Bay.

C. ADOPTION OF AGENDA

Commissioner Anderson moved to adopt the agenda. Commissioner Cunningham seconded the motion and it was approved 4-0.

D. CONSENT CALENDAR

1. APPROVAL OF DRAFT ACTION MINUTES

i. September 12, 2017 regular meeting

Commissioner Anderson moved to adopt the consent calendar. Commissioner Mackin seconded the motion and it was approved 4-0.

E. ORAL COMMUNICATIONS (limit to a total of 15 minutes)

There were none.

F. WRITTEN COMMUNICATIONS

Chairperson Munir acknowledged written communications received from the Housing Leadership Council and from Teresa Camarda related to Item G.1.

G. NEW BUSINESS

1. **PUBLIC HEARING: 805 Sierra Point Road; R-1 Residential District; Variance V-1-17;** Variance to allow development of a new single-family home with attached accessory dwelling unit on a 6,621 square-foot vacant, flag-shaped lot, that would exceed the 28 foot height limit by two feet. The tallest segment of the structure would measure 30 feet from grade; Mark Lee, Lee-Jagoe Architecture, Inc., applicant; JL Homeland Development Group LLC, owner; APN 007-522-200.

Chairperson Munir announced he lived within 500 feet of the property and recused himself from the discussion, leaving the room.

Community Development Director stated the applicant requested continuance of the application to the regular meeting of October 24, 2017.

Commissioner Cunningham moved that the application be continued to the October 24, 2017 Commission meeting. Commissioner Mackin seconded the motion and it was approved 3-0.

H. ITEMS INITIATED BY STAFF

Community Development Director Swiecki stated the City Council was interviewing Planning Commission candidates that evening. He said the appeal of 36-50 San Bruno Avenue was scheduled for the October 12, 2017 City Council meeting and the City Council would hold a public hearing on the Parkside Plan on October 16, 2017.

I. ITEMS INITIATED BY THE COMMISSION

Commissioner Cunningham asked that the City provide information on how to help with the North Bay fires on its social media sites and websites.

Chairperson Munir asked staff to provide a summary of recently approved State housing legislation.

J. ADJOURNMENT

Commissioner Cunningham moved and Commissioner Anderson seconded to adjourn to the regular meeting of October 24, 2017 at 7:30 p.m. The motion passed 4-0 and the meeting adjourned at 7:45 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.