

BRISBANE PLANNING COMMISSION
Action Minutes of March 13, 2018
Regular Meeting

A. CALL TO ORDER

Vice Chairperson Anderson called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Anderson, Mackin, and Sayasane.

Absent: Chairperson Munir.

Staff Present: Community Development Director Swiecki, Senior Planner Johnson.

C. ADOPTION OF AGENDA

Commissioner Mackin moved adoption of the agenda. Commissioner Sayasane seconded the motion and it was approved 3-0.

D. CONSENT CALENDAR

Commissioner Mackin moved adoption of the consent calendar. Commissioner Sayasane seconded the motion and it was approved 3-0.

E. ORAL COMMUNICATIONS (limit to a total of 15 minutes)

There were none.

F. WRITTEN COMMUNICATIONS

There were none.

G. NEW BUSINESS

1. **PUBLIC HEARING: Extension of Design Permit DP-1-15; 23 San Bruno Avenue; NCRO-2 Neighborhood Commercial District;** Time Extension of Design Permit DP-1-15, originally approved by the Planning Commission on January 28th, 2016, which allowed for the construction of an approximately 31-foot high, three-story, mixed-use building, including four 1,250 sq. ft. to 1,323 sq. ft. residential units on the second and third floors and an approximately 550 sq. ft. ground floor commercial space and ground floor parking, to replace the existing single-story commercial building on a 5,000 sq. ft. lot; Lon Carter, applicant/owner.

Senior Planner Johnson gave the staff presentation.

Vice Chairperson Anderson opened the floor to public comment.

Lon Carter, the applicant, addressed the Planning Commission in support of the application and answered questions of the Commission regarding the reason for the extension request.

Commissioner Mackin moved to close the public hearing. The motion was seconded by Commissioner Sayasane and approved 3-0.

After deliberation, Commissioner Sayasane moved adoption of Resolution DP-1-15, approving the extension of the Design Permit. Commissioner Mackin seconded the motion and it was approved 3-0.

H. ITEMS INITIATED BY STAFF

Director Swiecki updated the Commission on the City Council's interview process for Planning Commission appointments. He noted the City Council adopted the 2017 Housing Element Annual Progress Report and that the Council would hold a public hearing on the Baylands on March 22, 2018.

I. ITEMS INITIATED BY THE COMMISSION

There were none.

J. ADJOURNMENT

Chairperson Mackin moved and Commissioner Sayasane seconded to adjourn to the regular meeting of March 27, 2018 at 7:30 p.m. The motion passed 3-0 and the meeting adjourned at 7:49 p.m.

Attest:

A handwritten signature in black ink, appearing to read 'JAS', written over a horizontal line.

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.