

## Brisbane Community Pool Birthday & Private Rental Policies



**Adult Supervision Required:** For party participants under the age of 6 must be accompanied by a parent or guardian in the pool. For party participants over the age of 6 we respectfully request parents remain on the deck or in the pool during the time allotted. Under no circumstances can children be dropped off without an adult present for the duration of the party. Please note: City staff is not responsible for the behavior of the children at your party. It is the responsibility of the parents to discipline an unruly child attending the party.

**Attendance:** The parties are limited to 20 participants for Silver Party Packages or 40 participants for Gold Party Packages. Private rentals can include 1 - 200 participants. A penalty of \$7 per additional child will be charged. If the party host is aware that they will be having additional participants they must notify the Aquatics Recreation Program Coordinator at least 2 weeks in advance with a guest list.

**Cleaning Policy/Damages:** In the event that the party hosts bring their own decorations or supplies, they are responsible for removing them from the facility before the end of the party. Decorations may only be fastened by painters or masking tape. Tacks, staples, nailed, duct tape, or any other fastening devices are not permitted. Any damaged incurred to the posts, floors, tables, chairs or any property is the responsibility of the party host. This includes litter in the parking lot, gazebo area, pool area, or any excessive cleaning done by the staff. The party host will be billed for damages, cleaning expenses, and staff overtime for damages.

**Storage of Personal Items:** Storage might be available during the party for perishable items. You may not store items before the party has begun. This includes food, beverages, floral arrangements, decorations, and equipment.

**Alcohol/BBQ/Glass:** Alcoholic beverages; beer, wine, champagne or hard liquor of any kind is strictly prohibited. If alcohol is present, the party will be shut down immediately and if necessary the police will be contacted. BBQ and glassware is prohibited.

**Ending Time:** It is the responsibility of the party host to have your party completely out of the gazebo area at the designated time. You may not go over the time allotted for your party.

**Refund/Cancellation Policy:** For all cancellations 2 weeks prior before an event, a full refund will be granted. Cancellations after the 2 weeks might not be granted a full refund, and will need to be solved on a case by case basis. Parties that are immediately shut down will not receive a refund.

*I hereby certify and agree that I shall be personally responsible on behalf of myself/organization for any damages sustained by the facility, furniture, or equipment, as a result of occupancy of said facility by my group/organization.*

*I hereby waive, release, discharge, and agree to indemnify, defend, and hold harmless the City, its officers, employees, and agents from and against any and all claims by any person or entity, demands, causes of action or judgments for personal injury, death, damage, or loss of property, or any other damage and/or liability occasioned by, arising out of, or resulting from the reservation or use of the facility.*

*I hereby declare that I have read and understand and agree to abide by and enforce the rules, regulations, and policies affecting the use of the facilities.*

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*Signature of Applicant*

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*Date*

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*Approved By*