

**Complete Streets Safety Committee  
Minutes**

**WEDNESDAY November 2, 2016**

**Large Conference Meeting Room  
Brisbane City Hall  
50 Park Place / Brisbane, CA 94005**

**1. Call to order**

- Chair Dettmer called the meeting to order at 7:05 pm.

**2. Roll call**

Members present: Dettmer, Patel, Mackin, and Zane

Members absent: Markind, and Maynard

Staff: City Manager Holstine, Director of Public Works Breault, Deputy Director of Public Works Kinser and Management Analyst Escoffier

**3. Adoption of the agenda**

- Agenda adopted

**4. Oral communications**

- N/A

**5. Staff updates**

- Holstine presented an update regarding transportation-related studies in the region.
- San Francisco studied relocation of the Caltrain railyard. SF looked into relocating the 4<sup>th</sup> and King St. terminus to allow for residential mixed use development. Caltrain has not expressed interest in vacating the railyard.
- San Francisco studied the possible relocation of the Bayshore Caltrain station to the north, but the study is currently on hold. If a project came to fruition, it would require encroachment permitting from Brisbane.
- The Geneva/Harney Bus Rapid Transit (BRT) is a San Francisco project, with the ultimate route connecting Hunter's Point, the Bayshore Caltrain Station, and the Balboa BART station along Geneva Avenue. An interim route is proposed through the Recology project.
- The Geneva Ave Extension proposes connection of Brisbane and the Baylands with Geneva Ave.
- CA High Speed Rail Authority is studying the location of a future maintenance yard on the Baylands. Environmental studies should be completed by the end of 2017. Funding beyond the project's original cap and trade funding is problematic.
- Holstine offered to return and provide updates to the committee periodically.
- Breault provided some background on Tulare St. Emergency Egress, part of work list item 6. A right of way map showing the north/dead end of Tulare St. was reviewed. Historically, fire trucks would turn around in driveways, whereas presently more cars are parked in driveways, and yards have expanded. Dettmer suggests having a Tulare Street safety meeting. Zane suggests reclaiming the public right-of-way upon sale of property. Patel suggests making a recommendation to City Council. Mackin suggested discussion with Fire Dept. staff. The city's right-of- way is 50 ft. along Tulare with a widened area at the north

end. Staff will review the required space for a fire engine turning movement and present the information at the next meeting.

- Kinser gave an update about a recent Bike/Ped Master Plan meeting. Input was solicited on priorities of proposed projects for the final report. A trifold map will be developed for walking and biking, including destinations, safe pedestrian routes and trailheads.
- Kinser provided staff's feedback on the committee's proposed "I'm Clear" program idea: Kinser provided feedback that police recommend residents call the non-emergency number to report a current parking violation, rather than use a website or other digital reporting tool. Kinser said passing out city-approved fliers and making observations would be allowed, whereas a summons and signature on a memorandum of understanding was not viable. Mackin suggests calling the program "We're Clear". Mackin asked about issuing citations, Kinser will check with police on warning citations. A draft flier will be made and brainstorming on what the program will be like for the next meeting.

**6. Approval of the minutes** – Approved

**7. Chair and committee member matters** – N/A

**8. Old business**

- a. Report from subcommittee leads on work list items** – reports will be discussed at the next meeting.
- b. Safe routes to schools Star article** – Mackin thought the staff edit to the draft article was too short and unemotional. Kinser suggested adding a photo to the article. Staff will make revisions to the article and email the committee.

**9. Next meeting date and time:** December 7, 2016, 7:00 pm.

**10. Adjournment** - Meeting adjourned at 8:29 pm.