

COMPLETE STREETS SAFETY COMMITTEE

MINUTES

WEDNESDAY August 3, 2016

Large Conference Room

BRISBANE CITY HALL

50 PARK PLACE / BRISBANE, CA. 94005

1. Call to order

Chair Zane called the meeting to order at 6:32 pm.

2. Roll call

Members present: Dettmer, Mackin, Markind, Maynard, Patel and Zane

Members absent: N/A

Staff: Deputy Director of Public Works Kinser, Management Analyst Escoffier and Engineering Intern Yuen

3. Adoption of the agenda

- Markind requests to add discussion of frequency of meetings to the agenda; this will be added under Old Business item A.
- Agenda adopted.

4. Oral communications

- Steve Kerekes, Brisbane resident, expressed concern about cars parking on sidewalks and children's safety walking to school. Kerekes requests the support from the committee to ask the Police Chief to enforce no parking on sidewalks.
- Mackin suggests asking the Police Chief and Police Commander to attend a future CSSC meeting to discuss the issue.
- Zane asked if the police attend Back to School Night. Markind mentioned Back to School Night is September 5th. Kinser will check if the Police Chief or the Police Commander can attend a future meeting and ask about their involvement in Back to School Night.

5. Approval of the minutes

- Minutes approved.

6. Staff updates

- Last summer, Yuen's retroreflectivity study prompted a project to replace 106 traffic signs. The signs will be installed and the project will be completed in 3-4 more weeks. Mackin commented that informational signs on Bayshore Blvd., between San Bruno Ave. and Old County Rd. are blocked by vegetation or missing.

- Yuen discussed a planned Cold in Place Recycling project on Bayshore Blvd., which will be the first pavement recycling project for the city and will be brought to City Council on September 1st, with the goal to complete the project in October. A presentation on the sustainability aspect of the project will be given to the Open Space and Ecology Committee.
- Kinser reported on improvements planned for the stop sign that is regularly knocked down by trucks at Alana Way and Beatty Ave.
- Kinser gave an update regarding a slope repair project at Ice House Hill, on the east side of Bayshore Blvd. at Guadalupe Canyon Parkway, to prevent rocks from falling into the roadway. The project will start at the end of August. One lane of traffic will be closed for the duration of the project. Maynard suggests informing the Bike Coalition if bike lanes are to be closed.

7. Chair and Committee member matters

- Markind had volunteered to communicate with staff from BES and Lipman concerning Complete Streets Safety Committee related traffic needs or concerns. She reported that she has not heard back from them.
- Mackin suggested forming a subcommittee to review the bylaws and resolutions of other committees of the City of Brisbane.
- Mackin expressed concern for children skating unsafely to the skate park. Zane will draft an article for to be used for outreach to parents. Patel will discuss this skateboarder safety issue with Michael Barnes, Community member, or encourage him to attend the next CSSC meeting.

8. New business

A. Election of Chair and Vice Chair

- i. Mackin motions to nominate Dettmer for Chair; Patel seconds. The motion is carried unanimously. Maynard volunteered to continue as Vice Chair and was reappointed by the committee.

B. Autonomous vehicles presentation by Engineering Intern Justin Yuen

- i. Yuen gave an update on AB 1592. Contra Costa Transportation Authority is seeking to perform testing of autonomous vehicles in a controlled environment.

9. Old business

A. Final review of Resolution 2013-05 regarding committee formation

a. Discuss possible change of meeting time

- Dettmer asked if a later meeting start time would be preferred. Patel said 7pm would be a good start time. The committee determined that meetings will be held from 7-8:30pm going forward. The September meeting has been moved up to August 31st due to multiple considerations and schedule conflicts.

b. Frequency of meetings

- The frequency of meetings may change when work is distributed among subcommittees. This item will be revisited after subcommittees have been established and are in progress.

B. Work item #6, Emergency Vehicle Ingress and Citizen Egress on Tulare Street

- Mackin suggested that the committee look at the work that has been completed on this issue by North County Fire.
- Maynard discussed potential egress routes. Patel suggests having a subcommittee meeting with North County Fire and Public Works.
- Kinser will bring a topographic map to a future meeting. This item will be tabled for the next meeting.
- Maynard would like to develop traffic control plans for city events. Kinser said study of this issue would need approval by City Council.
- Mackin requested an update on the schedule of the Bike/Ped Master Plan.

10. Adjournment

- Meeting adjourned at 8:08 pm.