



BRISBANE CITY COUNCIL

ACTION MINUTES

DRAFT

TUESDAY, MAY 28, 2013

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

6:30 P.M. CLOSED SESSION

- A. Public Employee Appointment; Title: City Attorney, pursuant to Government Code Section 54957**

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Miller called the meeting to order at 7:34 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Lentz, and Mayor Miller
Councilmember's absent:	O'Connell
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

Mayor Miller gave a report from Closed Session indicating that the City Attorney Appointment was still being discussed and said that no decisions had been made.

CM Conway made a motion, seconded by CM O'Connell, to adopt the agenda as proposed. The motion carried unanimously by all present.

ORAL COMMUNICATIONS

Mark Hanlon indicated that he and his wife have had a boat at the Brisbane Marina since 2009. He spoke of the need for dock repairs and replacement and the need for dredging.

David Baley also indicated that he had a boat at the Brisbane Marina and described the silting problem at Gate 1 and the need for dredging.

Allen Edwards said that he had done extensive research on the need for marina dredging at the Brisbane Marina and had set up a website and presentation that he would like to share with the Council. He said his presentation deals with how deep the marina should be, how deep it is at the moment, what the cost of dredging would be and how long it would take, and the what problems would occur if not done soon.

The City Council thanked him for his efforts and asked that he make his presentation at the meeting of June 10th where the departmental presentation regarding the upcoming budget for the Marina would be discussed.

BUDGET WORKSHOP

A. Receive Presentation on 2013/2014 Budget Overview – Revenues and Expenditures and long-term projections

City Manager Holstine began by reviewing the items that were a follow-up from the previous year, including the updated organization chart and classifications, the Successor Agency separation, Marina Maintenance and Funding, the impact of separating the Marina and Parks and Recreation Funds, and the review of the Parks and Recreation fees.

He then reviewed the issues that will be discussed further during this year's budget workshops, including the Economic Development Program, the Fire Station analysis and options, and the Parks and Recreation/Marina separation.

City Manager Holstine next talked about the Revenue Opportunities, which included a business license fee for tank fuel facilities and operations, the Economic Development Program and encouraging more business in Brisbane, and the Recology business license fees.

He said that the issues needing further study were the Program Based Budget, the City's Capital Improvement Plan, the development of policies for the next recession, the General Plan update, and the financial analysis of the National Pollution Discharge Elimination System charges.

Administrative Services Director Schillinger then reviewed the specifics of the 2013/14 Budget, including the 5-year projection assumptions for both revenues and expenditures, the budget overview highlights, the assumptions used in formulating the budget, and the savings from prior years.

He indicated that during the upcoming budget workshops, each City Department Budget would be presented to the City Council for a more details review.

After Councilmember questions and clarifications, they thanked the City Manager Holstine and Administrative Services Director Schillinger for their detailed budget overview and said they looked forward to receiving the details of each departmental budget at the upcoming budget workshops.

ADJOURNMENT

The meeting was adjourned at 9:32 p.m.

Sheri Marie Spediacci, City Clerk