

**OPEN SPACE & ECOLOGY COMMITTEE
MINUTES**

May 23, 2018 6:30 PM
Community Meeting Room
Brisbane City Hall
50 Park Place, Brisbane, CA 94005

Called to order at 6:38 PM.

Committee members present: Fieldman, Ebel, Salmon, Dykes, Rogers

Committee members absent: Ankenbruck, Treyz

Staff members present: Deputy Director of Public Works Kinser
Engineering Technician Sage
Sustainability Management Analyst Etherton

1. Roll call

2. Adoption of the agenda

Agenda amended to move the presentation ahead of approval of the minutes and approved.

3. Oral Communications (public comment)*

None.

4. Presentation on HomeIntel program - James Tuleya, Home Energy Analytics

Tuleya described the HomeIntel program, a new program available to all PG&E and PCE customers at no cost. It provides “smart audits” by analyzing smart meter data and makes personalized recommendations about simple ways to save energy and money. There are also personal coaches available to support users; they can provide assistance by email, phone or in-person visits as desired. Customers can sign up at brisbane.heg.com with their PG&E online login, or access it through their PG&E account.

Committee members were excited about bringing the program to Brisbane. They also suggested having James participate in Day in the Park, with smart strips and other device samples as well as a laptop to allow people to sign up on the spot.

5. Approval of the minutes

Minutes approved. Ebel abstained since she was absent.

6. Subcommittee reports/ Calendar items/ Chair and committee member matters

a. Election of Chair and Vice Chair

Salmon nominated Ankenbruck as Chair and volunteered herself for Vice Chair; all present approved.

b. Subcommittees – member assignments + annual goals

Etherton shared that Ankenbruck expressed interest in Festival Tree, PCA Grant and Signboard ad hoc committees; Treyz was interested in Outreach & Education. Committee members discussed their interests and made assignments as follows:

Subcommittee (*ad hoc)	Members
Open Space	Salmon, Dykes, Rogers
Climate Action Plan	Ebel, Fieldman, Dykes
Events	Salmon, Rogers, Treyz (staff to confirm)
Education and Outreach	Fieldman, Treyz, Rogers
Invasive Species Ordinance	Ebel & Salmon
*Festival Tree Replacement Options w/ Parks & Rec	Ankenbruck, Dykes, Salmon
*Lipman Science Fair Judging	Ebel & Rogers
*PCA Grant Application	Ankenbruck & Salmon
*280 South Hill funds	Rogers
*Signboard Replacement w/ Parks & Rec	Ankenbruck & Dykes
*Liaison for Tree Ordinance	Ebel

Etherton will send the subcommittee list, re-send the committee contact info & coordinate meeting dates.

- Fieldman inquired about trash concerns on Quarry Road. Staff noted that trash would be discussed extensively at the June meeting and they were preparing a map of jurisdictional boundaries on Quarry Road.
- Salmon attended Boat Clean & Green event at Sierra Point Yacht Club, inquired about coordinating Coastal Clean Up Day with the Marina.
- Etherton noted the Compost & Wood Chip Giveaway; materials will be available by the end of the week in time for Memorial Day gardening.
- Salmon also noted the June 2nd Mission Blue Nursery Plant Sale and Sept 9th Plant Sale & Pancake Breakfast.
- Sage noted the July 14th Habitat Restoration Day pulling ivy at Upper Sierra Point Canyon.

- Fieldman noted the Quarry Road trees that are covered in ivy and at risk; could become a safety issue and loss of bird habitat. Staff will investigate and report back.
- Ebel inquired about the Community Garden expansion. Kinser reported on the Council's Capital Improvement Project review; the community garden is still on the list of proposed projects.

7. Staff updates

Etherton shared that a grant application was submitted to the Bay Area Air Quality Management District for funding for a comprehensive commercial building efficiency program; notification of awards is expected by the end of June. San Mateo County Energy Watch consultants performed an energy audit of the Mission Blue Center and are taking a closer look at the lighting; minimal upgrade opportunities exist. A water system audit for the WISE Program, a PG&E program to evaluate Water Infrastructure System Efficiency, was performed on May 23. The County Green Business Program Coordinator presented at the Chamber Board Meeting on May 16; the program will also be hosting a mixer on June 13 in San Mateo.

Etherton also reported on the first quarterly EV Charging Station usage, and noted that signage for the station was in the works. Ebel suggested also adding signage for the L2 at the Marina; Kinser will look into this. The CAP Subcommittee could discuss ways to reach out to commercial & multi-family dwellings about EV Charging opportunities from PG&E and others, as well Peninsula Clean Energy program suggestions for Etherton and Kinser to pass on at the next RICAPS meeting.

Sage noted the sandbag return. He shared highlights from the Open Space Council Conference; a key takeaway was to have projects ready to move on after a disaster, when money starts pouring in. He also noted that he had emailed a list of environmental website resources shared during the event. Salmon noted meeting a contact at the California Invasive Plant Council.

Kinser noted that the Acres Vegetation Management Plan should be available for review at the June meeting.

8. Next meeting date: June 27, 2018 6:30 PM

9. Adjourned at 8:47 PM

➤ Committee Photo

*Public comment on the agenda items is welcome at the discretion of the Chair