

**OPEN SPACE & ECOLOGY COMMITTEE  
MINUTES**

May 24, 2017 6:30 PM  
Community Meeting Room  
Brisbane City Hall  
50 Park Place, Brisbane, CA 94005

**Call to order:**

The meeting was called to order at 6:37 PM

**Committee members present:**

Hayak, Salmon, Ankenbruck, Vladimirova, Fieldman

**Late Arrival:**

Ebel - arrived at 7:36

**Committee members absent:**

Abney

**Staff present:**

Deputy Director of Public Works – Kinser  
Engineering Technician – Sage

**1. Adoption of the agenda**

- Agenda adopted

**2. Oral Communications (public comment)\***

- The City of Brisbane and Dream Star Productions will be hosting the Star City Music Festival on July 8, 2017, with a portion of the proceeds going towards San Bruno Mountain Watch.

**3. Approval of the minutes**

- Minutes approved

**4. Subcommittee reports/ Calendar items/ Chair and committee member matters**

- Brisbane Acres preservation concerns – the City Attorney is confirming that his report was presented to the City Council
- Climate Action Plan subcommittee meeting is postponed until June 8<sup>th</sup>
- Committee members asked whether the city will take a position on proposed federal budget cuts to Energy Star, the Building Technology office, and other programs that affect the CAP. Staff is enquiring with the National League of Cities.
- Day in the Park – Subcommittee meeting should be scheduled. A potential booth feature could be inviting local company, Monday Motorbikes, an electric bicycle manufacturer.
- Festival Tree subcommittee – met on May 3<sup>rd</sup>. The committee is considering recommending replanting of a Deodar Cedar either south and east of the existing tree or north of the gazebo. A

wind study in the park was suggested. Kinser will prepare a matrix for the subcommittee to compare options. In the interim the existing tree will be trimmed and shaped to look more like a Christmas tree.

- Habitat Restoration Day – Michele thanked staff for participating on Earth Day and acknowledged Program Manager Ariel Cherbowsky Corkidi’s contributions on behalf of San Bruno Mtn Watch. June 24<sup>th</sup> is the date of the next habitat restoration day in Costaños Canyon, starting at 10:00 AM.
- Invasive Species Ordinance – waiting for new staff member to dedicate more time to this. There is a new position posted as Sustainability Management Analyst.
- Lighting Ordinance – The committee wishes to pursue this CAP measure. Staff plans to form a subcommittee once the Sustainability Management Analyst position is filled.
- Open Space Plan update request to City Council – The subcommittee decided to recommend updating the plan with changes to the criteria to include preservation areas in the Brisbane Acres that now have development on one side but meet other criteria from the 2001 plan. Michele suggested including the paper streets (remnant parcels) in the Acres and noted that criteria data for parcels 80 and 81 was omitted from the report.
- Parkside Plan – There had been no action required from the subcommittee.
- Sustainability webpage subcommittee – Staff updated the webpage with the County Home Energy Savings Toolkit links, and with OSEC’s Home Energy and Water Savings guide.
- Waste Stream – Michele discussed the “Amazon” delivery effect on the waste stream, and she mentioned an article from SSF Scavenger discussing this. The Committee requested agenda items for SSF Scavenger before their annual presentation, usually in August. Bob will look up the paint recycling program and update the committee on local drop off locations. –
- Michele suggested an adopt-a-yard or adopt-a-garden program be developed for interested citizens in which residents offer unused portions of their yards to other residents for fruit and vegetable gardening purposes. Glenn suggested that this may be a group that gets started on Nextdoor and doesn’t have to include the City.
- Kameliya suggested that the unused lots in the Community Garden be forfeited to people on the wait list if the lots aren’t in use by the end of May. Megan will check with the volunteer garden coordinator to see how many spots are not being used, and ask if he can reach out to see if the Garden community can self-regulate. Megan requested that Karen send the rules and regulations for the Community Garden to her.
- Fieldman suggested removing dead limbs and non-native trees along Quarry Rd and replanting the area with native trees.

**5. Staff updates – Waste stream reduction Mission Blue Center, Bike to Work Day, Firth Canyon Restoration, Acres Vegetation Management, Sandbags, Bayshore CIR Project, Council resolution re: Wells Fargo and Dakota Access Pipeline, PG&E Economic Development program, Rules governing Committees and Commissions and social media usage relative to the Brown Act**

- Staff responded to a request from the committee regarding the recycling/composting facilities at Mission Blue. Staff is using recycling grant money to purchase two sets of the garbage, recycle and compost bins for inside the facilities at Mission Blue Staff will ensure that the new process is communicated to building attendant staff. The committee suggested having a volunteer stand at concerts to inform people what goes where in the bins.

- Ebel reported that the energizer station at Tunnel Ave and Lagoon Rd sees a lot more traffic than at Bayshore/Old County. Bicyclists didn't like crossing the traffic turning right from Old County Rd eastbound onto Bayshore southbound. Ebel suggested moving the station to San Bruno and Bayshore. If unfeasible, she suggested cones or some sort of notification be placed at the turn next year. It was noted that road construction equipment blocked some of the parking lot this year. Kameliya suggested that the committee email their comments to staff so they can incorporate them into next year's planning.
- Firth Canyon updates – Shelterbelt removed lots of ivy and broom and put erosion control in place. With any remaining budget, the area will be replanted. The committee suggested using plants from the Mission Blue Nursery.
- A committee member shared that resident Danny Ames requested installation of a net along Glen Parkway to catch trash that may blow into the canyon. Staff reported that a trash capture device is installed on the storm drain system in the canyon, but staff will monitor the amount of trash that is collected and removed over the next year to evaluate any future actions.
- Shelterbelt is planning to start in July on the Acres Vegetation management. Staff will keep the committee posted as to the progress.
- Sandbag drop off was a success with dozens of sandbags returned to City Hall during the drop off window.
- The Cold-in-Place Recycling project on Bayshore Blvd is complete. Staff reported that even though the equipment was trucked from southern California, the green-house gas emissions from a traditional paving project, with local hauling and delivery of asphalt, would have been greater.
- Information about the PG&E economic development program has been shared with the City's Economic Development Director.
- An interpretation of the Brown Act as it relates to city social media sites and Committee Rules and Procedures were sent out to the committee per a request from a committee member.

## **6. Election of new Chair and Vice Chair**

- Glenn Fieldman was nominated for chair and Barbara Ebel was nominated for vice chair.
- All were in favor of those nominations. - Glenn will not be able to attend the June 28 meeting.

## **7. Next meeting: June 28, 2017 at 6:30 PM**

## **8. Adjournment**

- The meeting was adjourned at 8:14