

# *City of Brisbane*

## *Agenda Report*

To: Mayor and City Council  
From: Stuart Schillinger, Administrative Services Director  
Subject: Budget Workshop for 2-year Budget  
Date: February 1, 2018

### **Purpose:**

Ensure the continued fiscal stability and sustainability of the City of Brisbane.

### **Recommendation:**

Schedule a one-day budget review workshop for June 9, 2018.

### **Background:**

The City of Brisbane fiscal year begins on July 1<sup>st</sup> of each year. Our current budget runs from July 1, 2017 through June 30, 2018. Normally, staff presents an overview of the next budget during the first Council meeting in June and then City Council has an additional 1 or 2 meetings during the month to review the budget in more detail and adopts the budget prior to June 30<sup>th</sup>.

This year staff is anticipating that there may need to be a number of meetings focused on the Bayland Project in June in order to ensure any decisions and potential ballot language is completed by June 30<sup>th</sup> in order to be timely for the November election.

### **Discussion:**

Staff thought an alternative to having two or three extra meetings to discuss the upcoming budget would be to have one meeting on a Saturday which would allow the City Council a concentrated amount of time to focus on budget issues.

If the City Council does not adopt its budget by June 30<sup>th</sup>, the City would continue based on its current budget and would need to do its budget adoption at later point in the year.

### **Fiscal Impact:**

The only fiscal impact of moving the meeting from two or three evening meetings to one Saturday meeting would be the cost of lunch for the attendees.

**Measure of Success**

City Council adopts its budget prior to June 30<sup>th</sup>.



Stuart Schillinger  
Administrative Services Director/Deputy City Manager



Clay Holstine  
City Manager