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CITY COUNCIL/REDEVELOPMENT/GVMID

ACTION MINUTES

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MONDAY, DECEMBER 5, 2011

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CALL TO ORDER – FLAG SALUTE**

The meeting was called to order at 7:32 and Mayor Bologoff led the flag salute.

**ROLL CALL**

|                          |   |
|--------------------------|---|
| Councilmember's present: | Conway, Lentz, Richardson, Waldo, Mayor Bologoff  |
| Councilmember's absent:  | None  |
| Staff present:           | City Manager Holstine, Administrative Services Director<br>Schillinger, Public Works Director Breault, City Clerk<br>Spediacci, City Attorney Toppel, Police Commander<br>Meisner, Fire Chief Myers |

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

CM Conway asked that the meeting be closed in memory of Marie Gilbrech and proposed adding under Item C of New Business the selection of a presiding officer until next Mayor and Mayor Pro Tem are chosen. CM Richardson made a motion, seconded by CM Waldo, to adopt the agenda as amended. The motion was carried unanimously by all present.

**PRESENTATIONS**

**A. Graduation of the 2011 Citizens Academy**

Mayor Bologoff presented Certificates of Completion to the following members of the 2011 Citizens Academy and thanked them for their time and interest:

Shawn Alattiyat, Greg Anderson, Jennifer Bousquet, Marge Bushman, Adolfo Caszarry, Mark Cianci, Din Morrith, Tuon Van Do, Barbara Ebel, Sisto Flores, Kevin Fryer, Marco Gagliardi, Peter Grace, Raul Guerra, Tom Heinz, Sylvia Hernandez, Ramiro Ibarra, Andy Jacobs, Tomer Maymon, Bill Miller, Mark O'Malley, Jim O'Shea, Naomi Quinonez, Phyllis Reuther, Jennifer Roberts, Pamala Sayasane, Katherine Weill, Cheryl Brayton, and Danette Davis.

**B. Proclamations recognizing Mayor Cyril G. Bologoff**

CM Conway introduced legislative representatives from Congresswoman Jackie Speier's Office, Assemblyman Jerry Hill's Office, and State Senator Leland Yee, and Supervisor Tissier who presented proclamations. CM Conway then read and presented a proclamation and gavel plaque from his City Council colleagues thanking him for his 16 years of public service on the City Council.

Mayor Bologoff thanked everyone for honoring him.

**C. Proclamations recognizing Mayor Pro Tem Steven W. Waldo**

CM Conway again introduced legislative representatives from Congresswoman Jackie Speier's Office, Assemblyman Jerry Hill's Office, and State Senator Leland Yee, and Supervisor Tissier who presented proclamations to Mayor Pro Tem Waldo. CM Conway then read and presented a proclamation from his City Council colleagues thanking him for his over 18 years of public service on the City Council.

Mayor Pro Tem Waldo thanked everyone for honoring him.

**ORAL COMMUNICATIONS NO. 1**

Carolyn Moore from HIP Housing gave an update of the 2011 housing activities and presented the Council with 2012 calendars.

Robin Leiter former City Manager thanked both Mayor Bologoff and Mayor Pro Tem Waldo for their service and expressed her appreciation for having worked with each of them.

**CONSENT CALENDAR**

- A. Approve City Council Minutes of September 26, 2011
- B. Approve City Council Minutes of October 3, 2011
- C. Approve City Council Minutes of October 17, 2011
- D. Approve City Council Minutes of October 24, 2011
- E. Receive Payment Register dated November 21, 2011

CM Conway made a motion, seconded by CM Waldo, to approve the Consent Calendar as proposed. The motion was carried unanimously by all present.

**NEW BUSINESS**

- A. Consider adoption of Resolution No. 2011-46 adopting the County of San Mateo's Certification of Votes and declaring results to fill two Council Seats at the General Municipal Election held on November 8, 2011

CM Waldo made a motion, seconded by CM Conway, to adopt the resolution as proposed. The motion carried unanimously by all present.

**B. Consider adoption of Resolution No. 2011-47 adopting the County of San Mateo Certification of Votes and declaring results of Measure J, a Special Business License Tax, at the Municipal Election held on November 8, 2011**

CM Richardson made a motion, seconded by CM Waldo, to adopt the resolution as proposed. The motion was carried unanimously by all present.

**C. Selection of a presiding officer (added to the agenda)**

CM Richardson made a motion, seconded by CM Lentz, to select CM Conway as presiding officer until the Mayor and Mayor Pro Tem offices were re-filled.

**D. Administration of Oath of Office of newly-elected Councilmembers**

City Clerk Spediacci administered the oath of office to newly-elected Councilmember Ray Miller.

The Honorable Marilyn Paja, Kitsap County WA District Judge administered the oath of office to her sister and newly elected Councilmember Terry O'Connell.

Newly elected Councilmembers Miller and O'Connell each thanked their constituents, family, and friends for their support and encouragement. They also thanked outgoing Councilmember's for their many years of service.

Councilmembers Lentz and Richardson congratulated the newly-elected Councilmembers.

**E. Election of New Mayor and Mayor Pro Tem**

CM Conway reviewed the 1986 resolution outlining the process for the election of a new mayor and mayor pro tem.

CM Miller made a motion, seconded by CM O'Connell, to nominate Cliff Lentz as Mayor. CM Miller then made a motion, seconded by CM Richardson, to close the nomination for Mayor. The motions were carried unanimously by all present.

CM O'Connell made a motion, seconded by CM Conway, to nominate Ray Miller for Mayor Pro Tem.

Mayor Lentz made a motion, seconded by CM Richardson, to nominate CM Richardson for Mayor Pro Tem.

Mayor Lentz made a motion, seconded by CM O'Connell to close nominations. The motion carried unanimously by all present.

CM Conway called the vote on the first motion to nominate Ray Miller for Mayor Pro Tem. The motion to nominate Ray Miller for Mayor Pro Tem carried, 3-2. CM Lentz and Richardson opposed.

**F. Administration of Oath of Office to new Mayor and Mayor Pro Tem**

City Clerk Spediacci administered the oath of office to the newly elected Mayor and Mayor Pro Tem.

Mayor Lentz adjourned to a break for refreshments.

**STAFF REPORTS**

**A. City Manager's Report on upcoming activities**

City Manager Holstine reminded Councilmembers of the December 7<sup>th</sup> Airport Roundtable Meeting dealing with the letter to the Grand Jury about the aircraft noise issues in Brisbane.

**MAYOR/COUNCIL MATTERS**

**A. Subcommittee Report**

Mayor Lentz gave an update on the many Economic Development Subcommittee meetings that were held in the last few weeks.

**B. Consider setting City Council Special Meeting Dates for:**

**1. Council Goal Setting/Team Building Workshop**

January 28<sup>th</sup> was chosen for the Goal Setting. It was the Council consensus to extend the time from 9am-2pm to give further time to review Council goal setting in the afternoon.

**2. Fiscal Planning Issues**

January 23<sup>rd</sup> was chosen for the Fiscal Planning Workshop.

**3. Planning Issues: Sierra Point Design, Form Based Codes, Baylands/EIR – Specific Plan Process**


Mayor Lentz proposed holding the Sierra Point Design and Form Based Codes special meeting on Monday, December 12<sup>th</sup>. It was the consensus of the Council to schedule the Baylands Specific Plan process workshop for a future date.

**ORAL COMMUNICATIONS**

There were no members of the public wishing to speak.

**ADJOURNMENT**

The meeting was adjourned at 9:46 in memory of Marie Gilbrech.

  
Sheri Marie Spediacci, City Clerk