

City of Brisbane

Agenda Report

TO: Honorable Mayor and City Council

FROM: Randy Breault, Director of Public Works/City Engineer via City Manager

SUBJECT: Surplus of outboard motor

DATE: September 7, 2017

City Council Goals:

To provide for effective and efficient delivery of City services. (#1)

Purpose:

To obtain Council's approval to declare an outboard motor as surplus, and authorize the City Manager to dispose of this equipment.

Recommendation:

Approve Resolution No. 2017-42

Background:

From time to time, certain equipment the city owns reaches a state where it is no longer economically feasible to repair, is simply obsolete, or is no longer needed for use by the city. The equipment described in the attached Resolution was obtained by the city along with a boat that was turned in for destruction under the Surrendered and Abandoned Vessel Exchange (SAVE) Program, under which the Marina manages funding from the Division of Boating and Waterways to remove, reduce and prevent abandoned recreational vessels. Staff believes the equipment has some residual value, and recommends offering it for sale via sealed bids.

Discussion:

There is no recommended alternative to the one proposed above. If the city does not receive reasonable bids for the equipment, then the City Manager has authority to donate it or recycle it.

In the event Council approves the recommended action, staff has prepared a Notice Inviting Bids to be posted in our legally required places of notice. A Sealed Bid Form has also been prepared.

Fiscal Impact:


Some revenue, albeit a small amount, is anticipated to be received from the sale of this vessel.

Measure of Success

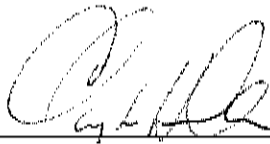
City equipment disposed of in accordance with applicable laws.

Attachments:

Resolution No. 2017-42
Notice Inviting Bids
Sealed Bid Form



Director of Public Works/City Engineer



City Manager

RESOLUTION 2017-42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE
DECLARING CERTAIN PROPERTY SURPLUS
AND PROVIDING FOR THE DISPOSITION OF SUCH**

WHEREAS, the City of Brisbane has certain items that are not repairable, are broken, or are obsolete; and

WHEREAS, the City of Brisbane has determined that these items listed in Exhibit A are surplus.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brisbane hereby declares such items as surplus and that the City Manager or his designee donate, recycle, or conduct a surplus sale of such items.

* * * *

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Brisbane held on the ____ day of _____, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lori S. Liu, Mayor

ATTEST:

Ingrid Padilla, City Clerk

EXHIBIT A

DESCRIPTION OF SURPLUS PROPERTY

9.9-HP Honda 4-stroke outboard motor (ser. # BABJ-1802779)

Item appears to be in “near-new” condition, and includes hydraulic controls for remote operation when installed on a sailboat

September 8, 2017

**NOTICE INVITING BIDS FOR THE
SALE OF SURPLUS PROPERTY FROM THE CITY OF BRISBANE**

Sealed bids will be received for the property described below by the City of Brisbane, Public Works Department, 50 Park Place, Brisbane, CA 94005, until 1:00 p.m. on October 5, 2017.

The bids will be opened and declared at 1:00 p.m. on October 5, 2017 at Brisbane City Hall, Public Works Department, 50 Park Place, after which they will be evaluated and reported to the City Manager. The city reserves the right to reject any or all bids, or any part of any bid.

Anyone wishing to place a bid should obtain a bid form from:

Diane Cannon
City of Brisbane
Public Works Department
50 Park Place
Brisbane, CA 94005
(415) 508-2136

Completed bid forms shall be mailed to:

City of Brisbane
Diane Cannon, Administrative Assistant
Public Works Department
50 Park Place
Brisbane, CA 94005

The property is sold "as-is". The buyer shall remove the motor from the Brisbane Marina within 10 days of purchase.

Description of Property: 9.9-HP Honda 4-stroke outboard motor (ser. # BABJ-1802779)

The motor will be made available to the responsive high bidder at Brisbane Harbormaster's Office, 400 Sierra Point Parkway Brisbane, CA. 94005. Pre-bid inspection of the property is available at the same location between 10 and 11 A.M on 26-28 September 2017.

PROPERTY SEALED BID FORM

Date: _____

City of Brisbane
Public Works Department
50 Park Place
Brisbane, CA 94005

Dear Ms. Cannon:

In response to the advertised notice inviting bids, the undersigned hereby submits the following price strictly in accordance with the conditions set forth in the notice.

The property is being sold "as-is".

The City of Brisbane reserves the right to reject any or all bids, or any part of any bid.

The buyer shall remove the motor from the Brisbane Marina within 10 days of purchase.

I understand and agree to comply with the above conditions.

Firm or Individual's Name

Signature/Title

Address

Residence Telephone

City, State, Zip

Work Telephone

Bid Amount: \$ _____

Bid Amount (words): _____