

City of Brisbane

Agenda Report

To: Mayor and Members of the City Council

From: Ingrid Padilla, City Clerk via the City Manager

Council Meeting Date: November 16, 2017

Subject: Recruitment for Commission and Committee Vacancies

RECOMMENDATION

To receive direction from the City Council regarding the upcoming term expirations in the Parks & Recreation Commission, Planning Commission, Open Space and Ecology Committee, and the Complete Streets Safety Committee.

Staff is recommending to start the recruitment for the upcoming term expirations in the Parks & Recreation Commission, Planning Commission, Open Space and Ecology Committee, and the Complete Streets Safety Committee immediately through January 12, 2017. This 8 week recruitment period will provide staff ample time to advertise the vacancies in the City Star Newsletter, on signboards, on social media and on our website.

BACKGROUND

Every odd numbered year, the recruitment to fill term expirations for our City Commissions and Committees begins in the Fall. The recruitment timeline was delayed a bit this year because Council had to prioritize filling Commission and Committee vacancies due to resignations. On October 26, 2017, two new Parks & Recreation Commissioners, one new Planning Commissioner, and two new Complete Streets and Safety Committee Members were appointed by the City Council.

For this upcoming recruitment period, we will need to one 3-year term seat for the Planning Commission (Note: Since it is likely that the City Councilmember Elect will be Planning Commissioner Karen Cunningham, then a new commissioner will be needed to fill the vacancy when she resigns), fill two 4-year term seats for the Planning Commission, three 4-year term seats for the Parks & Recreation Commission, five 2 or 4 year term seats for the Open Space and Ecology Committee, and three 4 year term seats for the Complete Streets and Safety Committee.

Council does not need to extend the terms of those commissioners whose terms are expiring until the new appointments are made. Current commissioners continue to serve until their successors are appointed and sworn in.

The following Commissioners' and Committee member's terms will be expiring on January 2018:

PLANNING COMMISSION (2 seats)

Term Expires

Jameel Munir (chair) Jan. 2018
Greg Anderson (vice chair) Jan. 2018
K. Cunningham (Likely Vacancy).....Jan. 2020

PARKS AND RECREATION COMMISSION (3 seats)

Term Expires

Bonnie Bologoff Jan. 2018
Lyle Covino (Vice Chair)..... Jan. 2018
Theresa Jimenez Jan. 2018

OPEN SPACE AND ECOLOGY COMMITTEE (5 seats)

Term Expires

Yakim Hayuk Jan. 2018
Megan Keogh Jan. 2018
Michele Salmon..... Jan. 2018
Michael Abney Jan. 2018
Kameliya Vladimirova Jan. 2018

COMPLETE STREETS SAFETY COMMITTEE (3 seats)

Term Expires

Linda Montenegro Dettmer (chair) Jan. 2018
Kristina Zane Jan. 2018
Sandip Patel Jan. 2018

DISCUSSION

Council has the discretion to extend the terms of those sitting commissioners without going through the advertising/interviewing process.

If Council decides to recruit immediately, then the Recruitment Timeline for the vacancies will be as follows:

November 17-January 12, 2018: Recruitment period begins

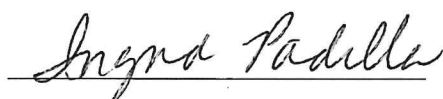
January 18, 2018: Provide an update at the City Council Meeting & Schedule Interviews

February 2018: Interview Applicants

February 15, 2018: Appoint & Swear In new Commissioners and Committee members

FISCAL IMPACT

None.



Ingrid Padilla
City Clerk



Clay Holstine
City Manager