

City of Brisbane

Memo

DATE: Meeting of July 20, 2017

TO: Honorable Mayor & City Council

FROM: Ingrid Padilla, City Clerk

SUBJECT: Filling a Vacant Seats in the Planning Commission, Park and Recreation Commission and the Complete Streets Safety Committee

RECOMMENDATION

Give direction to staff on process for filling (1) Planning Commission Term through January 2020, (1) Park and Recreation Commission Term through January 2020 and (up to 4) Complete Streets Safety Committee Terms through January 2020 or January 2022.

BACKGROUND

City Council directed staff at their City Council Meeting of April 27, 2017 to extend the application deadline for the vacancies in the Park and Recreation Commission and the Complete Streets Safety Committee from April 21st to June 30, 2017. Secondly, the City Council directed staff at the same meeting to accept applications for a Planning Commission term through January 2020 until June 30th, 2017.

During the application round, we received the following applications:

Planning Commission: Arthur Sun, Pamala Sayaane, Kathy Wall

Park and Recreation Commission: Arthur Sun, Sharon Boggs, David Needham, Quan Truong

Complete Streets: Patrick Tainter, Quan Truong

Please note another application process will also start in the Fall of 2017 for the seats expiring in January 2018. The following number of seats will be expiring in January 2018:

- 2 Planning Commission seats
- 4 Park and Recreation Commission seats
- 3 Complete Streets Safety Committee seats
- 5 Open Space and Ecology seats

DISCUSSION

Staff needs direction from councilmembers whether they would like to move forward and schedule the interviews for the seven applicants. We estimate we would need about 2 ½ hours for the interviews and discussion of appointments. Some possible dates are:

September 11, 2017, Monday at 7:00 pm

September 18, 2017, Monday at 7:00 pm

September 19, 2017, Tuesday at 7:00 pm