

BRISBANE PLANNING COMMISSION  
Action Minutes of January 10, 2019  
Regular Meeting

A. CALL TO ORDER

Chairperson Mackin called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Mackin, Patel and Sayasane.

Absent: None.

Staff Present: Community Development Director Swiecki and Senior Planner Johnson.

C. ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda, with a change to move the General Plan workshop to the Community Meeting Room. Commissioner Sayasane seconded and the motion was approved 5-0.

D. CONSENT CALENDAR

Commissioner Gooding moved adoption of the consent calendar, including Minutes from November 15<sup>th</sup> and November 29<sup>th</sup>, 2018, Commissioner Gomez seconded. The motion was approved 5-0.

E. ORAL COMMUNICATIONS

Ray Miller, a Brisbane resident and former mayor, questioned why the workshop on the general plan was to be in the conference room where it would not be televised. Chair Mackin and responded that the intent was to be an informal learning environment, but the Commission is planning to televise these workshops.

F. WRITTEN COMMUNICATIONS

There were none.

G. NEW BUSINESS

1. **PUBLIC HEARING: General Plan Amendment GPA-2-18;** Proposal to amend the Community Health and Safety Element of the General Plan to incorporate the adopted 2016 Local Hazard Mitigation Plan pursuant to State law; City of Brisbane, applicant.

Senior Planner Johnson presented the staff report and confirmed for Chair Mackin that the inclusion of the adopted Local Hazard Mitigation Plan (LHMP) was included in the staff report

for informational purposes only and is not being revised as part of the proposed General Plan amendment.

Chairperson Mackin opened the public hearing and Ray Miller addressed the Commission. He suggested that the question might be asked as to whether it's possible to update those sections of the LHMP that are out of date since its last adoption. He also suggested that the City/County Association of Governments (C/CAG) should be involved in the LHMP review process. Senior Planner Johnson and Director Swiecki responded to Mr. Miller's comments.

Commissioner Sayasane moved to close the public hearing. Commissioner Gooding seconded the motion and it was approved 5-0.

After some discussion, Commissioner Sayasane moved to adopt Resolution GPA-2-18, recommending approval of the amendment to City Council, with a separate suggestion to City Council to consider soliciting C/CAG input in the next update to the LHMP. Commissioner Gooding seconded the motion and it was approved 5-0.

## **2. WORKSHOP Overview of Adopted General Plan.**

Director Swiecki provided a presentation to the Planning Commission on the General Plan, including its adoption process, regulatory hierarchy relative to the municipal code and various city decisions, state required elements versus optional elements, and its structure. He spoke about the status of the City's update process which is on hold pending resolution of the Baylands. He highlighted the various recent general plan amendments that have been adopted subsequent to adoption of the 1994 General Plan. He provided a synopsis of GP-1-18 for the Baylands as approved via passage of Measure JJ on November 2018. He discussed next steps required to maintain general plan internal consistency relative the Baylands. He answered the Commission's questions regarding the adoption process, delineation of subareas, the recent zoning amendments for general plan consistency, next steps on the Baylands, and the relationship between the general plan and specific development proposals. In response to a specific question he indicated the city's legislative body (the City Council) has the legal authority under state law to amend the General Plan.

Mr. Miller provided his historic perspective in the adoption of the 1994 General Plan. He also suggested that the 2001 Open Space Plan should be incorporated into the General Plan.

Mr Swiecki agreed to look into that that matter.

## **H. ITEMS INITIATED BY STAFF**

Director Swiecki reminded the Commission of upcoming training opportunities, including the local 21 Elements trainings in January and April and the League of California City's Planning Commissioner's Academy in March and encouraged the Commissioners to take advantage of these opportunities.

I. ITEMS INITIATED BY THE COMMISSION


Chair Mackin asked about the status of the Tree Removal Ordinance. Senior Planner Johnson provided an update, indicating the subcommittee will be reconvening for further discussions.

Chair Mackin brought attention to the recent concerns that were raised regarding water use on a recent application and asked about investigating the possibility of having a recycling and rainwater capture ordinance. Director Swiecki indicated that the issues related to this should be investigated by staff and this item could then be placed on a future agenda for Commission discussion. It was the consensus of the Commission that this matter be agendized on a forthcoming meeting.

J. ADJOURNMENT

Commissioner Patel moved to adjourn to the regular meeting of Thursday, January 24, 2019. Commissioner Gooding seconded the motion and the meeting adjourned at 9:06 p.m.

Attest:



John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).