



CITY COUNCIL AGENDA REPORT

Meeting Date: June 20, 2019

From: Ingrid Padilla, City Clerk

Subject: General Municipal Election on November 5, 2019

COMMUNITY GOAL/RESULT:

Community Building

RECOMMENDATION:

Adopt Resolution No. 2019-30 calling a General Municipal Election to be held on Tuesday, November 5, 2019 and adopting procedures pertaining to the conduct and administration of such election including requesting the San Mateo County Clerk-Recorder to provide specified election services.

BACKGROUND:

City Council adopted Ordinance No. 620 in June 2017 to comply with state legislation—the California Voter Participation Rights Act (Senate Bill 415)—that requires generally City Council elections be held in conjunction with statewide elections in even numbered years to increase voter participation. In part, Ordinance No. 620 provides that a City Councilmember’s term of office for those persons elected in the November 2017 and November 2019 will be only three years. Persons elected in November 2020 and 2022 will serve four year terms. The San Mateo County Board of Supervisors also approved the changes to terms of office as adopted by the City Council in Ordinance No. 620 by adopting Resolution No. 075324 on July 11, 2017.

This year the San Mateo County Elections Division will hold a Uniform District Election on November 5, 2019. A Uniform District Election is an election held in November of the odd year for local districts that have not consolidated their elections with the November of even-numbered years. Accordingly, the City will need to participate in this year’s Uniform District Election.

As such the November 5, 2019 election will be an All-Mailed Ballot/Vote Center Election under the California Voter’s Choice Act (Senate Bill 450). Every registered voter in Brisbane will receive through the mail a Vote by Mail Ballot. The Vote by Mail Ballot may be returned by mail (postage prepaid) or dropped off at any Vote Center or Ballot Drop-off Box located throughout the county.

Vote Centers replace traditional polling places and are open for voting during the 29-day period prior to Election Day and on Election Day. Vote Centers provide expanded voter services such as voter registration, multilingual assistance, and disabled access voting options. Brisbane City Hall is scheduled to be a San Mateo County Vote Center and will be open 3 days prior to Election and on Election Day, i.e., November 2, 3, 4, and 5, 2019.

DISCUSSION:

The attached Resolution calls for an election to fill two City Councilmember terms currently held by Councilmember O'Connell and Mayor Davis for a term of three years, i.e., until 2022.

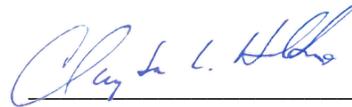
Citizens (including current members of the City Council) who are interested in running for City Council may pick up a nomination packet from the City Clerk between July 15 and August 9, 2019. If an incumbent chooses not to or fails to file the nomination paper during the filing period, the filing period will be extended to August 14, 2019. Nomination papers must include 20-30 signatures of Brisbane registered voters. There is also paperwork to file regarding campaign disclosures and disclosure of economic interests. While there is no filing fee, there is a cost to print candidate statements in the voter pamphlet, which is estimated to be \$300, to be paid after the election. Candidate statements are, however, optional.

FISCAL IMPACT:

The cost to conduct the election is determined by the number of registered voters at the time of election. The election cost is currently budgeted at \$20,000 which will be included in the City Clerk's Budget for 2019/2020.



Ingrid Padilla, City Clerk



Clayton Holstine, City Manager

DRAFT

RESOLUTION NO. 2019-30

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE CALLING A
GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2019 IN
CONJUNCTION WITH A UNIFORM DISTRICT ELECTION AND ADOPTING PROCEDURES
PERTAINING TO THE CONDUCT AND ADMINISTRATION OF SUCH ELECTION
INCLUDING REQUESTING THE SAN MATEO COUNTY CLERK-RECORDER TO PROVIDE
SPECIFIED ELECTION SERVICES**

WHEREAS, pursuant to the requirements of the laws of the State of California relating to General Law Cities within said State, a regular general municipal election shall be held in Brisbane on the 5th day of November, 2019 for the purpose of electing two members of the City Council of Brisbane; and

WHEREAS, the November 5, 2019 election will be conducted as a Uniform District Election, i.e., an All-Mailed Ballot/Vote Center Election under the California Voter's Choice Act (Senate Bill 450) by which every registered voter will be receiving a Vote by Mail Ballot through the mail and which ballot may be returned by mail or dropped off at any Vote Center or Ballot Drop-off Box located throughout the county during the 29 day period prior to the Election Day and on Election Day; and

WHEREAS, the City Council adopted Ordinance 620 on June 1, 2017, and the San Mateo County Board of Supervisors approved the changes to terms of office as adopted by the City Council in Ordinance 620; and

WHEREAS, under Ordinance 620, the electors will elect two members of the City Council of Brisbane for a term of three years; and

WHEREAS, the Elections Code of the State of California authorizes the governing body of any local agency to adopt procedures pertaining to materials prepared by any candidate for a municipal election, including costs thereof;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Brisbane, San Mateo County, California, as follows:

1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities within said State, there shall be, and there is hereby called and ordered, held in Brisbane, County of San Mateo, State of California, on Tuesday, the 5th day of November, 2019, a regular general municipal election of the qualified electors of Brisbane for the purpose of electing two members of the City Council of Brisbane for a term of three years, which election shall be conducted as a Uniform District Election (an All Mailed Ballot/Vote Center Election) under the California Voter's Choice Act and as authority by San Mateo County.

2. That, pursuant to the Elections Code of the State of California, each candidate for elective office to be voted for at the general municipal election to be held in Brisbane on November 5, 2019 may prepare a candidate's statement on an appropriate form provided by the City Clerk, such statement shall be limited to 400 words, each candidate filing a candidate's statement shall be billed for the services rendered a sum not greater than the actual prorated costs of printing, handling and translating, and such bill shall be due and payable immediately upon receipt thereof.

3. Said Election shall be held and conducted, the votes thereof canvassed, the returns thereof made, and the results thereof ascertained and determined as herein provided; and in all other particulars not prescribed by this resolution, the Election shall be held and conducted and the votes canvassed as provided in the Elections Code of the State of California.

4. The Board of Supervisors of the County of San Mateo is hereby requested to permit the Registrar of Voters of said County to render services relating to the conduct of said Election to be held within the City of Brisbane on Tuesday, November 5, 2019.

5. The All Mail and Vote Center coordination and officers of election shall be established, designated, and appointed as usual by the Registrar of Voters, San Mateo County, who shall also canvass the returns and prepare and mail a statement of the results thereof, all as provided by the appropriate provisions of the Elections Code of the State of California.

6. All qualified voters residing within the City of Brisbane, upon the date of the Election herein provided for, shall be qualified to vote at said Election and allowed to cast their ballot during the 29-day period prior to Election Day and on Election Day via mail, or at a Vote Center within the County.

7. The Registrar of Voters of San Mateo County shall be responsible for procuring the rosters and all other supplies necessary to properly and lawfully conduct the Election.

8. The Vote Center in Brisbane at City Hall shall be opened at 7:00 a.m. of the day of the Election, and on November 2, 3 and 4 and shall be kept open until 8:00 p.m. of the same days, when the Vote Center shall be closed, except as to voters in line as provided in the Elections Code.

9. That this City Council shall, and does hereby, accept the usual and customary terms and conditions of the performance of said election services by said Registrar of Voters; and the City Council further agrees to make payments therefor as may be set forth in a billing to the City of Brisbane from the Registrar of Voters prescribing the amount due for costs incurred from the rendering of election services, all as provided by the provisions of the Elections Code of the State of California.

10. Notice of election shall be posted pursuant to Elections Code.

Madison Davis

Mayor

I hereby certify that the foregoing Resolution No. 2019-30 was duly and regularly adopted at the regular meeting of the Brisbane City Council on June 20, 2019 by the following vote:

AYES:

NOES:

ABSENT:

Ingrid Padilla

City Clerk