

COMPLETE STREETS SAFETY COMMITTEE

MINUTES

WEDNESDAY June 1, 2016

Large Conference room
BRISBANE CITY HALL
50 PARK PLACE / BRISBANE, CA. 94005

1. Call to order

Zane called the meeting to order at 6:31 pm.

2. Roll call

Members present: Dettmer, Mackin, Markind, and Zane

Members absent: Maynard and Patel

Staff: Deputy Director of Public Works Kinser and Management Analyst Escoffier

3. Adoption of the agenda

- Adoption of the agenda has been added to the agenda.
- Amended agenda approved.

4. Oral communications

- Community member Johnetta Richards came to the meeting to seek advice on how to remedy her issue with a neighbors' illegal parking. She described a recent incident in which the neighbor's vehicle broke a gas line on Richards' rental property. A police report was filed, yet continued illegal parking has not been reprimanded via issuing a citation.
- Dettmer said this is an enforcement issue, and placing a no parking sign at the location may resolve the issue.
- Mackin advised Richards to inquire about warning citations to the police department and determine how to remain confidential.

5. Chair and Committee member matters

- Mackin circulated an NOP of a DEIR announcement for MTC's Plan Bay Area 2040 from the newspaper and suggested that the committee provide comments. She asked if committee members or staff were aware of it.
- Kinser commented that staff is aware of the process and submitted project information for inclusion of the proposed Geneva Ave Extension and the 101/Candlestick Interchange Modification to MTC. Brisbane's projects will only be included for the environmental review stage. Kinser recommended discussing this with the Council liaisons to determine Brisbane's level of involvement.
- Mackin commented this is a concern for Brisbane, due to the traffic impacts that will occur.

- Mackin would like to discuss the intersections mentioned in the last meeting. Additionally, Mackin suggests looking at the intersection of San Bruno Ave. and Bayshore Blvd. There is also a concern about traffic on Monterey St., close to Visitacion Ave. (on the south side).
- Kinser said that direction regarding the three intersections had been given by the Council subcommittee. On Annis Rd. at San Bruno Ave, delineators were placed and no parking signs. The shuttle stop was moved down San Bruno Ave. from Annis to Glen Park Way for safety. Warning signs suggesting speeds of 20 mph at the crest of the hill were also placed. Kinser will bring further information on these intersections for the next meeting.
- Markind mentioned there is an ongoing issue with enforcing the stop sign at Santa Clara St. near Brisbane Elementary School (BES). Kinser commented that the Police Department could focus on the issue via Problem Oriented Policing (POP) initially; concerned parents should contact the police department. The speed limit reductions as part of the Safe Pedestrian Routes to Schools Plan should be implemented in the fall. Markind will forward communication to the committee to Escoffier.

6. General Planning Session

- Zane would like to go over the resolution 2013-12 when all members are present.
- This meeting is a general planning session to discuss the goals of the committee with respect to its charter. Zane met with the City Manager and it was decided to have a general planning meeting.
- Meisner will attend future meetings as needed. Zane commented that the resolution may have to be amended to reflect the change in staff.
- Mackin would like for the minutes to be approved and publicly posted. Kinser said staff can do that. The committee would need to approve the prior meeting's minutes before posting them on the City website.
- Mackin expressed concern about the role of the committee based on past direction from council liaisons, and different direction from staff.
- Mackin expressed that previous City Council member Ray Miller gave broad direction to the committee when it was formed. Mackin would like for the City Council liaisons to be more involved.
- Dettmer enjoyed the work she did when reviewing the DEIR; she would like to continue doing meaningful work.
- Zane suggests that CSSC should have more of a presence in the community, such as writing blurbs for the weekly website updates.
- Zane mentioned that the CSSC has not discussed the Marina, and there are several other areas of Brisbane that have not been discussed. She suggested that subcommittees could be formed to cover different areas of Brisbane.
- Zane also suggests writing a report of accomplishments from the committee's inception to the present and forwarding it to Council.
- Mackin suggests altering the 2013-05 resolution to reflect changes in staff
- There will be a poll sent out via email to determine the July meeting date. Voting for the new chair will be on the August agenda.

7. Adjournment

- Meeting adjourned at 8:52 pm.