

# COMPLETE STREETS SAFETY COMMITTEE

## AGENDA

WEDNESDAY December 7, 2016

7:00 p.m.

Large Conference Room  
BRISBANE CITY HALL  
50 PARK PLACE / BRISBANE, CA. 94005

**1. 7:00 P.M. CALL TO ORDER**

- Chair Dettmer called the meeting to order at 7:02 pm

**2. ROLL CALL**

Members Present: Maynard, Dettmer, Patel, Zane

Members Absent: Mackin, Markind

Staff Present: Deputy Director of Public Works: Kinser and Engineering Technician: Sage

**3. ADOPTION OF THE AGENDA**

- Agenda Adopted

**4. ORAL COMMUNICATIONS**

- N/A

**5. STAFF UPDATES**

- Kinser shared that the draft of the Bike/Ped Master Plan will be presented at the Dec 8<sup>th</sup> council meeting.
- Kinser reported that a grant application has been submitted for installing stabilized decomposed granite on Crocker Park Trail with support from the Bike/Ped Master Plan consultant. The Council will review the Bike/Ped plan and determine priority projects.
- Kinser confirmed that the revised article regarding the Safe Pedestrian Routes to Schools plan will be in the December Star newsletter.
- Kinser updated the committee regarding Local Street and Roads funding that we receive every five years. We applied for pavement rehabilitation of the City's portion (the northernmost section) of Tunnel Ave, including the installation of 'sharrows'. The federal grant funding process is somewhat lengthy.
- The Bayshore Blvd. project is on hold until the weather is warmer in the spring, so the City will patch potholes in that area for now and on Sierra Point Parkway. Zane and Maynard mentioned a big pothole near San Bruno and Bayshore.
- Dettmer noted the new channelizers installed at the intersection of San Bruno and Bayshore, which require right-turning motorists to come to a stop before turning for safety and to increase visibility.
- City staff will repair the radar speed sign on San Bruno Ave, coming downhill towards Glen Parkway, that was reported as being inoperational. The city's contractor has been called to look at the sign to diagnose. The committee was informed that the sign is only scheduled to be on during school hours.

## APPROVAL OF THE MINUTES

- Minutes approved unanimously
  
- 6. CHAIR AND COMMITTEE MEMBER MATTERS**
  - Dettmer assigned the role of lead for work item #1, Expansion of Safe Pedestrian Routes to Schools, to Zane. Zane accepted the assignment.
  
- 7. NEW BUSINESS**
  - N/A
  
- 8. OLD BUSINESS**
  - a. Report from leads on work list items and discussion**
    - **Sightlines at intersections on work list, including San Bruno /Alvarado**
      - Committee members noted a significant improvement in sightlines and visibility of motorists and pedestrians due to the painted no parking 'chevrons.' The committee discussed comments on neighborhood social media sites Nextdoor and Facebook and acknowledged a tapering off of comments.
      - There was discussion of people at times parking on sidewalks.
      - Patel offered to further review visibility, take pictures of his findings and report back to the committee in January.
      - Since the area does not seem to be parking impacted, the committee recommended postponing any changes to the chevrons for the time being.
      - Kinser agreed to postpone any changes.
      - Maynard did not review shuttle schedules. She will bring more in January.
    - **Emergency vehicle egress on Tulare St.**
      - City staff is looking at options regarding the turnaround, and they will bring information to the next meeting.
  
  - b. Discuss proposed "We're Clear" program**
    - Kinser informed that the police do issue warning citations. Staff and Patel understood that Mackin (not present) was going to prepare a draft flyer.
    - Dettmer asked that Kinser send the 'We're Clear' document out to the group and ask them bring their comments to the next meeting.
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  - **Review of CSSC bylaws relative to Council established rules and procedures**
    - The committee postponed this item until the next meeting..
  
- 9. NEXT MEETING DATE AND TIME – January 4, 2017, 7:00 p.m.**
  
- 10. ADJOURNMENT**

Meeting adjourned at 7:45