

**COMPLETE STREETS SAFETY COMMITTEE  
MINUTES**

**Monday, June 3, 2019 6:30 p.m.  
Community Meeting Room, Brisbane City Hall  
50 Park Place, Brisbane, CA 94005**

**1. 6:30 P.M. CALL TO ORDER**

Chairperson Dettmer called the meeting to order at 6:32 p.m.

**2. ROLL CALL**

**Members present:** Christie, Dettmer, Ibarra

**Members absent:** Tainter

**Staff:** Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer), Etherton (Sustainability Management Analyst)

**3. ADOPTION OF THE AGENDA**

Agenda adopted.

**4. ORAL COMMUNICATIONS**

None.

**5. APPROVAL OF THE MINUTES**

April and May minutes were approved.

**6. OLD BUSINESS**

**a. Items referred to the committee**

- **Expansion of Safe Pedestrian Routes to Schools (Leads: Sun, Tainter)**
  - Sun and Tainter were not present. As of June 3, Sun had resigned from the committee due to schedule conflicts.
- **Education/outreach regarding Safe Pedestrian Routes (ON HOLD) (Lead: Sun)**
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Lead: Ibarra)**
  - Dettmer and Ibarra will meet together to refine the findings and prioritize recommendations. They have the option to also meet with staff.
- **Enhancements for shuttle stops (Lead: Tainter)**
  - Tainter was not present. Staff will review Tainter's report before the next meeting.

**b. Present results of Transportation Survey**

- Yuen and Etherton presented the data collected from the online survey, which received 138 responses.

- The committee will consider a ride-and-drive event at the next Brisbane Car Show to enable people to learn more about and experience driving electric vehicles.
  - Staff will send the slides and list of written responses to the committee members. Staff can also summarize the results in a STAR article.
- c. Discussion of potential parking issues in Central Brisbane (ON HOLD) (Leads: Christie, Dettmer, Tainter)**

**7. NEW BUSINESS**

**a. Discuss design and layout of sidewalk markers for Safe Routes to Schools**

- Yuen shared the feedback received from the Youth Advisory Committee. The committee expressed their support for a blue painted brass marker with a star design. Ibarra initiated a motion to implement brass markers, with the design still to be fine-tuned and approved at a later date. Christie seconded the motion. The vote was passed by all members present.

**b. Discuss Fire Department feedback regarding access to upper/narrow streets in Central Brisbane**

- Kinser explained that Fire does not have enough staffing for both a fully equipped engine and a smaller rapid response vehicle to simultaneously be staffed to respond to emergencies. In the event of a medical emergency, Fire staff must respond with the engine, so that they are prepared if they subsequently need to respond to a fire situation while already out in the field. Beyond additional staffing impacts, duplicate medical equipment for a smaller rapid response vehicle would also cost a significant amount.
- Ibarra and Christie suggested performing more outreach about the SMC Alert system. Staff will prepare an article for the STAR. Christie, Ibarra, and Dettmer agreed to form a subcommittee to review disaster egress on upper streets in central Brisbane. Christie and Dettmer will meet during the month to initiate the discussion.

**8. CHAIR AND COMMITTEE MEMBER MATTERS**

None.

**9. STAFF UPDATES**

Yuen explained that two road maintenance projects will be starting within the next couple months – the Tunnel Ave Rehabilitation Project in June and a crack seal of various streets in July.

**10. CONFIRM NEXT MEETING DATE, TIME AND LOCATION – July 1, 2019, 6:30 p.m.**

Ibarra cannot attend next month's meeting on July 1. Staff will send an email to the committee to determine a meeting date that will work for all members.

**11. ADJOURNMENT**

Chairperson Dettmer adjourned the meeting at 8:09 p.m.