

**COMPLETE STREETS SAFETY COMMITTEE
MINUTES**

**Monday, June 3, 2019 6:30 p.m.
Community Meeting Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 6:30 P.M. CALL TO ORDER

Chairperson Dettmer called the meeting to order at 6:32 p.m.

2. ROLL CALL

Members present: Christie, Dettmer, Ibarra

Members absent: Tainter

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer), Etherton (Sustainability Management Analyst)

3. ADOPTION OF THE AGENDA

Agenda adopted.

4. ORAL COMMUNICATIONS

None.

5. APPROVAL OF THE MINUTES

April and May minutes were approved.

6. OLD BUSINESS

a. Items referred to the committee

- **Expansion of Safe Pedestrian Routes to Schools (Leads: Sun, Tainter)**
 - Sun and Tainter were not present. As of June 3, Sun had resigned from the committee due to schedule conflicts.
- **Education/outreach regarding Safe Pedestrian Routes (ON HOLD) (Lead: Sun)**
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Lead: Ibarra)**
 - Dettmer and Ibarra will meet together to refine the findings and prioritize recommendations. They have the option to also meet with staff.
- **Enhancements for shuttle stops (Lead: Tainter)**
 - Tainter was not present. Staff will review Tainter's report before the next meeting.

b. Present results of Transportation Survey

- Yuen and Etherton presented the data collected from the online survey, which received 138 responses.

- The committee will consider a ride-and-drive event at the next Brisbane Car Show to enable people to learn more about and experience driving electric vehicles.
 - Staff will send the slides and list of written responses to the committee members. Staff can also summarize the results in a STAR article.
- c. Discussion of potential parking issues in Central Brisbane (ON HOLD) (Leads: Christie, Dettmer, Tainter)**

7. NEW BUSINESS

a. Discuss design and layout of sidewalk markers for Safe Routes to Schools

- Yuen shared the feedback received from the Youth Advisory Committee. The committee expressed their support for a blue painted brass marker with a star design. Ibarra initiated a motion to implement brass markers, with the design still to be fine-tuned and approved at a later date. Christie seconded the motion. The vote was passed by all members present.

b. Discuss Fire Department feedback regarding access to upper/narrow streets in Central Brisbane

- Kinser explained that Fire does not have enough staffing for both a fully equipped engine and a smaller rapid response vehicle to simultaneously be staffed to respond to emergencies. In the event of a medical emergency, Fire staff must respond with the engine, so that they are prepared if they subsequently need to respond to a fire situation while already out in the field. Beyond additional staffing impacts, duplicate medical equipment for a smaller rapid response vehicle would also cost a significant amount.
- Ibarra and Christie suggested performing more outreach about the SMC Alert system. Staff will prepare an article for the STAR. Christie, Ibarra, and Dettmer agreed to form a subcommittee to review disaster egress on upper streets in central Brisbane. Christie and Dettmer will meet during the month to initiate the discussion.

8. CHAIR AND COMMITTEE MEMBER MATTERS

None.

9. STAFF UPDATES

Yuen explained that two road maintenance projects will be starting within the next couple months – the Tunnel Ave Rehabilitation Project in June and a crack seal of various streets in July.

10. CONFIRM NEXT MEETING DATE, TIME AND LOCATION – July 1, 2019, 6:30 p.m.

Ibarra cannot attend next month's meeting on July 1. Staff will send an email to the committee to determine a meeting date that will work for all members.

11. ADJOURNMENT

Chairperson Dettmer adjourned the meeting at 8:09 p.m.