

**OPEN SPACE & ECOLOGY COMMITTEE
MINUTES**

July 18, 2018 6:30 PM
Community Meeting Room
Brisbane City Hall
50 Park Place, Brisbane, CA 94005

Called to order at 6:48 PM.

Committee members present: Ankenbruck, Fieldman, Salmon, Rogers, Ebel

Committee members absent: Treyz, Dykes

Staff members present: Deputy Director of Public Works Kinser
Sustainability Management Analyst Etherton
Engineering Technician Sage
Sustainability Intern Deschaumes

Due to technical challenges, a video intended to be part of Item 5's presentation was shown immediately after the meeting was called to order.

1. Roll call

2. Adoption of the agenda

Agenda adopted.

3. Oral Communications (public comment)*

None.

4. Approval of the minutes

Postponed to later in the agenda.

5. Presentation on summer sustainability intern projects – Julia Deschaumes

Deschaumes gave a presentation on the sustainability projects she has worked on over her six week internship, including: a CalRecycle grant to expand recycling and composting at other city facilities, edits to the Purchasing Guide and CAP Staff Training, tackling portions of Green Business Certification checklist for City Hall, and creating waste sorting educational videos. Committee members and staff asked several questions, including:

- Q: How to unsubscribe from junk mail? A: used CatalogChoice.org which makes it easy. Committee members suggested adding this resource to the sustainability

webpage. Salmon noted that if you are a customer of a company, you should call them directly to unsubscribe.

- Q: What are the stumbling blocks for GreenBiz certification? A: mostly just the time to work through things; the Purchasing Guide and CAP Staff Training will go a long way because many items are related to staff knowing what to purchase, what to do with certain materials, etc.
- Q: Ways to engage youth; ideas from participating in the Youth Advisory Committee? A: YAC Attacks, meetings in a particular area or on a particular topic. Connect with Park & Rec staff. The committee discussed students making amateur videos on environmental topics and how to motivate them to participate, such as a cash prize. Most high schools now have media or similar arts classes. Noted the Lipman students require volunteer hours but may not know about the habitat events or that they can get hours for them. Most students wait until the last minute; try to reach them in the spring, likely by reaching out to teachers.

6. Subcommittee reports/ Calendar items/ Chair and committee member matters

- Open Space: OSEC would like to schedule a meeting now that PCA Grant group has met.
- CAP Subcommittee: met July 5 to discuss CAP update and will meet again on July 26.
- Events:
 - Subcommittee to meet to start discussing Day in the Park, possibly July 25.
 - The habitat restoration day on Saturday July 14th was very successful and great progress was made in removing ivy from Upper Sierra Point Canyon; the group viewed photos and a short video that Salmon had from the event. Kinser suggested this may be a location for a future planting day, though some further ivy removal may be required. Kinser will also investigate interim erosion control.
 - Fieldman noted an effort in Marin County to try to extirpate Japanese Knot Weed; they received some funding and are sending out a survey with photo of the plant to residents to determine where it is located. Fieldman would like to see San Mateo County do something similar with problematic plants in our area; she will send the info to staff.
- Education and Outreach: Etherton will reach out to schedule another meeting.
- Invasive Species Ordinance: Sage has been doing some research and will follow up with the committee by email.
- Festival Tree: Kinser found a site with a list of 10 “Christmas tree” species that she will send around. Ebel encouraged the group to look at species that grow well in slightly warmer environments, as the climate marches northward.

Ankenbruck noted that she and Salmon are also planning a field trip before next meeting.

- **PCA Grant Application:** The subcommittee met for a brainstorming meeting on July 12. Kinser reported on some of the ideas and further discussion that had subsequently occurred at the staff level. One potential hurdle is that in the previous round, ABAG only funded 25% of a project, requiring a 3:1 match, which likely means we will need to leverage existing funded projects such as the Crocker Trail resurfacing. Kinser also mentioned a project to repair the Guadalupe Channel which will ultimately allow the planting of native plants. The next step is to get some order-of-magnitude costs on a few of the ideas and reconvene the subcommittee.
- **280 South Hill Funds:** Staff is still investigating the Firth Canyon Trail project which had been previously identified but is open to meeting again to discuss the new ideas discussed at the June OSEC meeting. Kinser asked the committee to consider Quarry Road and the Guadalupe Creek project: which would they choose to use the funds for or would they split them? Depending on the project selected, this source may be leveraged for the PCA Grant.
- **Liaison for Tree Ordinance:** Ebel noted that Johnson, staff from the planning department, has emailed to try to schedule the meeting.
- **Approval of the minutes:** Minutes approved. Fieldman abstained as she was absent.
- **Calendar:** CAP consultants will attend our August meeting.
- **Chair and committee member matters:** none.

7. Staff updates

- **Sage:** noted that they are making progress on Harney Way as the site for the Coastal Cleanup Day on September 15. He is also working on some mapping and online databases that he will report further on at a future meeting.
- **Kinser** sent a request to CalTrans on July 10 for an EV Charging sign for the Marina charger.
- **Etherton:**
 - ...shared that the County asked us to host a Green Business Lunch and Learn; it will be held in the Community Meeting Room on September 6.
 - ...is working with BAAQMD to finalize the grant contract.
 - ...reported that she and Kinser met with HomeIntel staff on marketing and outreach efforts. One suggestion is to have local “influencers” participate in the program and then talk about it, post on social media, be interviewed, etc. Committee members are encouraged to sign up at brisbane.hea.com and to send any suggestions for other influencers to staff.

- ...shared that staff is further investigating the Adopt-A-Spot stations discussed at last meeting and has identified potential locations to do a pilot. Residential areas will likely have the leave-a-bag, take-a-bag dispensers and more commercial areas will have a roll of garbage bags. Sage also noted observing several workers, possibly from Bi-Rite, near South Hill Drive removing trash.
- ...is discussing the timeline for the CAP update with the consultants; they will present at the Aug 15 OSEC meeting. We should receive the template and menu of measures in the near future and will begin to review that with the CAP Subcommittee next week. We are still investigating a “participatory carbon budgeting” public workshop.

Salmon noted large amounts of dust from the Quarry and uncovered trucks coming and going; she took some pictures and called BAAQMD but inquired what else might be done. Kinser noted that the City is aware of the problem and had contacted CHP, who had set up a temporary vehicle inspection site about three weeks ago. Salmon encouraged other residents to report it to BAAQMD when they observe it: 1-800-334-6367. Kinser will reach out to the County as well.

Ebel also reminded folks of the Citywide Garage Sale Saturday July 21.

8. Next meeting date: August 15, 2018 6:30 PM

9. Adjourned at 8:25 pm.

*Public comment on the agenda items is welcome at the discretion of the Chair