



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

---

**JOINT CITY OF BRISBANE CITY COUNCIL/  
BRISBANE HOUSING AUTHORITY**

**SPECIAL MEETING AGENDA**

**THURSDAY, DECEMBER 6, 2018**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**7:15 P.M. CLOSED SESSION (*To Be Held in the Large Conference Room*)**

- A. Approval of the Closed Session Agenda**
- B. Public Comment. Members of the public may address the Councilmembers on any item on the closed session agenda**
- C. Adjournment into Closed Session**
- D. Liability Claim: Claimant Julio, pursuant to Government Code, section 54956.95**

**CITY ATTORNEY REPORT BACK**

City Attorney Roush reported that Closed Session Item D was unanimously denied by Council.

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Conway called the meeting to order at 7:31 P.M. and led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, O’Connell, and Mayor Conway

Councilmembers absent: None

Staff present: City Clerk Padilla, City Attorney Roush, City Engineer Breault, Community Development Director Swiecki, and Deputy Police Chief Meisner

## **ADOPTION OF AGENDA**

CM O'Connell made a request to close the meeting in memory of President George H.W. Bush and to add a brief report regarding SFO Roundtable under Mayor/Council Matters.

Mayor Conway made a request to also close the meeting in memory of Rose Capangpangan.

CM O'Connell made a motion, seconded by CM Cunningham to adopt the agenda as amended. The motion was carried unanimously by all present.

## **ORAL COMMUNICATIONS NO. 1**

Nancy Lacsamana, member of the SamTrans Citizens Advisory Committee, provided a brief report on SamTrans new initiatives namely the Bus Rapid Transit on El Camino, a new SamTrans mobile phone application, and the Flex Pacifica Route which is a pilot Microtransit program.

Irving Pineda, outreach specialist for HIP Housing, provided Council with their annual calendars and thanked the Council and the City for their continued support of HIP Housing programs.

Tom Heinz, was disappointed that Councilmembers supported Measure JJ, and went against the Planning Commission's recommendation regarding the General Plan Amendment.

## **CONSENT CALENDAR**

- A. Adopt City Council Minutes of November 8, 2018**
- B. Adopt Ordinance No. 630 (Zoning Amendment RZ-4-18), waiving second reading, Zoning Text and Map amendments to create a new R-MHP, Residential Mobilehome Park zoning district and to rezone the Sierra Point Mobile Home Park, from the current SCRO-1 Southwest Bayshore Commercial District designation to the R-MHP designation, implementing Housing Element Program H.B.1.i.**
- C. Adopt Resolution 2018-34 Accepting Certain Parcels within the Crocker Industrial Park as Public Rights of Way**
- D. Adopt Ordinance No. 632 (Zoning Amendment RZ-6-18), waiving second reading, amending Chapter 17.33 of Title 17, Zoning of the Brisbane Municipal Code to modify the permitted operating hours of cannabis businesses.**

CM O'Connell made a motion, seconded by CM Davis to adopt Consent Calendar Items A-D. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Conway

Noes: None

Absent: None

Abstain: None

## **NEW BUSINESS**

### **A. Recognize Outgoing Mayor W. Clarke Conway for his Service**

Mayor Pro Tem Davis presented outgoing Mayor W. Clarke Conway with a proclamation, a Mayoral Plaque and thanked him for his service. CM Cunningham, Lentz, and O'Connell also shared their appreciations for Mayor Conway's many years of service and his mentorship.

Mayor Conway shared his gratitude with fellow Councilmembers and the community at large for the opportunity to serve.

### **B. Consider adoption of Resolution No. 2018-66 adopting the County of San Mateo Certification of Votes and declaring results of Measure JJ at the Municipal Election held on November 6, 2018**

Mayor Conway announced that the Council did not receive the County of San Mateo's Certification of Votes in time for the meeting but declared that Measure JJ passed by a majority vote at the Municipal Election held on November 6, 2018. The item will be carried over to the next City Council meeting in January 2019.

### **C. Election of New Mayor and Mayor Pro Tem**

CM Lentz made a motion, seconded by CM O'Connell , to elect CM Madison Davis as the new Mayor for 2018-2019. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Conway  
Noes: None  
Absent: None  
Abstain: None

CM Davis made a motion, seconded by CM Lentz , to elect Terry O'Connell as Mayor Pro Tem for 2018-2019. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Conway  
Noes: None  
Absent: None  
Abstain: None

### **D. Administration of Oath of Office of Newly-elected Mayor and Mayor Pro Tem**

Outgoing Mayor W. Clarke Conway administered the Oath of Office of Newly-elected Mayor Madison Davis.

City Clerk Padilla administered the Oath of Office of Newly-elected Mayor Pro Tem Terry O'Connell.

Newly-elected Mayor Davis thanked her colleagues and the community for their support. She also shared her hopes for the coming year as Mayor and called for unity in the community.

Newly-elected Mayor Pro Tem O'Connell stated that she looked forward to working with Mayor Davis and that she hoped Mayor Davis' vision for unity in the community will come forward.

## **STAFF REPORTS**

### **A. City Manager's Report on upcoming activities**

There were no City Manager's Report at this time.

## **MAYOR/COUNCIL MATTERS**

### **A. City Selection Committee Appointments**

Councilmembers approved all the members seeking appointments at the Meeting of the San Mateo City Selection Committee to be held on Friday, December 14, 2018.

### **B. Countywide Assignments/Subcommittee Reports**

CM O'Connell reported that the SFO Roundtable increased membership dues for each city. The City of Brisbane's dues will increase from \$750 to \$1500 next year.

CM Lentz provided a brief report on his recent Special Joint Meeting with the City/County Association of Governments (C/CAG) and the San Mateo County Transportation Authority regarding Express Lanes on the 101 Freeway.

## **ORAL COMMUNICATIONS NO. 2**

No member of the public wished to speak.

## **ADJOURNMENT**

CM O'Connell and CM Conway made a motion to adjourn the meeting in memory of President George H.W. Bush, and Rose Capangpangan. Newly-elected Mayor Davis adjourned the meeting at 8:18 P.M.

## **PUBLIC MEETING VIDEOS**

The replay schedule for public meetings can be found on the Live Streaming page

<http://brisbaneca.org/live-streaming>. Past meetings will be replayed on Comcast Channel 27 and at <http://brisbaneca.org/live-streaming> and can be found on the All Meetings page (<http://brisbaneca.org/city-government/meetings>) once the video has been archived.



---

Ingrid Padilla  
City Clerk