

BRISBANE PARKS & RECREATION DEPARTMENT
2024 DAY IN THE PARK – ARTS & CRAFTS VENDOR APPLICATION

CONTACT INFORMATION			
Individual Name			
Business Name <i>(Optional)</i>			
Address			
	City	State	Zip
Primary Phone		Secondary Phone	
Email			
Website			

ART DETAILS	
Please describe your Art/Craft <i>(Please note, all applicants must submit their completed application along with 3 images of their work.)</i>	
What is the price range for the pieces you intend to sell?	<input type="checkbox"/> \$0-\$25 <input type="checkbox"/> \$25-\$50 <input type="checkbox"/> \$50-\$100 <input type="checkbox"/> \$100-\$500 <input type="checkbox"/> \$500+
Do you have a current Brisbane business license?	<input type="checkbox"/> No <input type="checkbox"/> Yes

EQUIPMENT	
Please select the boxes below to identify your equipment needs. <i>(Note: Standard equipment provided for arts & crafts vendors includes one table and two chairs. Excessive equipment requests beyond this may result in an additional fee.)</i>	
<input type="checkbox"/> TABLES Number of tables needed: _____	<input type="checkbox"/> CHAIRS Number of chairs needed: _____
<input type="checkbox"/> ACCESS TO ELECTRICAL - For what purpose: _____	
<input type="checkbox"/> OTHER (Please describe.) _____	

PAYMENT (TO BE COLLECTED ONLY AFTER ACCEPTANCE IS CONFIRMED)	
Arts & Crafts Vendor Fee: <input type="checkbox"/> \$100 (if requesting for the City to provide a tent) <input type="checkbox"/> \$50 (if providing your own tent)	
" CASH " CHECK (Check # _____)	
Payment Received By: _____	Date Payment Processed: _____

ACKNOWLEDGEMENT & SIGNATURE	
I understand that the Brisbane Parks and Recreation Department and the City of Brisbane are not responsible for damaged, stolen or lost display items or merchandise. By my signature, I also certify that the products to be sold at the Brisbane Day in the Park event are not imported, manufactured, mass marketed or mass produced. I also understand that, use of products other than those handmade by myself is a violation of City policy and may result in my removal from the event. I also agree to abide by all rules set forth as outlined by the City of Brisbane.	
Applicant Signature: _____	Date: _____

Please Note: We are not accepting specific table placement requests this year as the event will have a revised layout. **All applications must be returned before September 9th in order to guarantee placement at this year's event.** Please contact Ricardo Monroy at rmonroy@brisbaneca.org or 415-508-2143 with questions. Your completed application can be sent to Ricardo at the email provided above or mailed to the following address:
 Ricardo Monroy | Brisbane City Hall | 50 Park Place | Brisbane, CA 94005
Thank you for your participation!